

MANAV RACHNA INTERNATIONAL INSTITUTE OF RESEARCH AND STUDIES

Signed

Revised Academic Calendar for the First Semester Only (August 2021 - January 2022)

Sr.No.	Activity	Dates		Responsibility
		From-To		
1	Start of Classes	23-08-21		
1.2	Forwarding of Roll List to Dept. by Registrar Office	19-08-21		Registrar Office
1.3	Submission of list of Mentors and Mentees to Asso. Dean Acad	20-08-21		Respective HoD
1.4	Preparation of the Time Table, and creation of Teams/Groups on MsTeams	21-08-21		Time Table Inch(Dept.)
1.5	Orientation Program of the first year students	23-08-21	10-09-21	Respective mentors
1.6	Bridge Courses	13-09-21	24-09-21	
1.7	Uploading of the Time Table and Teaching plan on EMS with information about Mode of Delivery by faculty members/ teachers	22-09-21		Respective Dept. EMS Coordinator/HoD
1.8	Course Registration on EMS by students.	22-09-21	23-09-21	Students under supervision of mentors
1.9	Approval of courses registered by students on EMS	24-09-21	25-09-21	Respective HoD
2	Classes (Monday to Friday) with continuous Class Assessment	27-09-21	12-11-21	Respective faculty under regular monitoring by respective HoD
3	First Sessional Tests	13-11-21	19-11-21	Department
3.1	Course Delivery /Faculty feedback -1(Turn1) to be given by students	13-11-21	19-11-21	Departmental EMS Coordinators
3.2	Date sheet/Schedule of the first sessionals to be notified by respective departments on or before	05-11-21		Respective Dean's Office with copy to Dean Academics and CoE
3.3	Completion of Evaluation of first sessionals and posting of awards on EMS	24-11-21		Respective faculty members/ HoDs
4	Classes (Monday to Friday) with continuous Class Assessment	22-11-21	14-01-22	Respective faculty under regular monitoring by respective HoD
5	Second Sessional Tests	15-01-22	21-01-22	Department
5.1	Course/Faculty Feedback 2 (TURN 2) - To be given by students	15-01-22	21-01-22	Respective Departmental EMS Coordinators
5.2	Date sheet/Schedule of second sessionals to be notified by respective departments on or before	10-01-22		Respective Dean's Office with copy to Dean Academics and CoE
5.3	Completion of Evaluation and posting of awards on EMS	24-01-22	27-01-22	Respective Faculty members/ teachers
6	Deposit of second installment of Fee by	25-01-22		
7	Classes with Revision and Doubt Clearing Sessions	24-01-22	25-01-22	
8	End of Semester Classes	25-01-22		
8.1	List of Eligible Students on the basis of required min. attendance on or before	29-01-22		Registrar Office
8.2	Submission of Complete Continuous Assessment/Internal Marks to CoE on or before	29-01-22		HoDs/faculty
8.3	Course Exit Feedback for CD Attainment and SSS - To be given by Students (feedback on Curricula and Generic Facilities) Feedback on Curricula - To be given by Faculty members	29-01-22	05-02-22	Respective Departmental EMS Coordinators under supervision of respective HoDs
9	End Semester Practical Examination	31-01-22	05-02-22	Department
9.1	Date sheet/Schedule for practical exams to be notified by respective departments on or before	21-01-22		Respective HoDs/Deans
9.2	Submission of awards of final practicals to CoE on or before	08-02-22		Respective Departmental Practical Exam coordinator
10	Submission of Internal evaluation for Open Electives/Value Added courses to central MOOC Coordinator	28-01-22		Dept. MOOC Coordinator/HoD
11	End Semester Theory Examination	08-02-22	19-02-22	
11.1	Date sheet/Schedule to be notified by CoE on or before	15-01-22		CoE

3rd Sem

MANAV RACHNA INTERNATIONAL INSTITUTE OF RESEARCH AND STUDIES				
Academic Calendar for the Third Semester Only				
Sr.No.	Activity	From	To	Responsibility
1	Start of Classes	02-Aug-2021		
2	Result Analysis of previous semester	18-Aug-2021	17-Aug-2021	Respective HoD
2.01	Course-Wise Result Analysis of previous semester	18-Aug-2021	17-Aug-2021	Respective HoD
2.02	Submission of result analysis report and its ATR to IGAC latest by	20-Aug-2021		Respective HoD
3	Submission of list of Mentors and Mentees to Asst. Dean Acad./Updation]	15-Jul-2021		Respective HoD
4	Academic Planning			
4.01	Preparation and submission of Teaching Load to Asst. Dean Acad. For approval by Dean Academics	10-Jul-2021		Respective Deans Office / HoD
4.02	Preparation of Time Table Latest by	19-Jul-2021		Time Table In-charge (Dept.)
4.03	Sharing of information about the coming session, courses and mentor-mentee sessions by mentors to their mentees latest by	28-Jul-2021		Respective mentors
4.04	Uploading of the Time Table and Teaching plan on EMS with information about Mode of Delivery by faculty members/ teachers	28-Jul-2021	27-Jul-2021	Respective Dept. EMS Coordinator/HoD
4.05	Creation of Teams/Groups on MS Teams for online classes	26-Jul-2021	27-Jul-2021	Respective Course Coordinators in consultation with HoDs
5	Course Registration			
5.01	Course Registration on EMS by students.	28-Jul-2021	29-Jul-2021	Students under supervision of mentors
5.02	Approval of courses registered by students on EMS	29-Jul-2021	30-Jul-2021	Respective HoD
5.03	Tagging of approved registered students on Teams latest by	30-Jul-2021	31-Jul-2021	Respective Teachers
6	Conduct of classes, feedback and evaluation			
6.01	Orientation Program	03-Aug-2021	04-Aug-2021	Respective HoD
6.02	Classes (Monday to Friday) with continuous Class Assessment	05-Aug-2021	17-Sep-2021	Respective faculty under regular monitoring by respective HoD
6.03	First Sessional Tests	18-Sep-2021	24-Sep-2021	Respective HoDs In Consultation with Deans and CoE
6.04	Course Delivery /Faculty feedback -1(Turn 1) to be given by students	18-Sep-2021	24-Sep-2021	Departmental EMS Coordinators
6.05	Date sheet/Schedule of the first sessionals to be notified by respective departments on or before	10-Sep-2021		Respective Deans office, with a copy to Dean Academics and CoE
6.06	Completion of Evaluation of first sessionals and posting of awards on EMS	25-Sep-2021	28-Sep-2021	Respective Faculty members/ teachers
6.07	Identification and Notification of Advanced and Slow Learners alongwith Schedule of activities planned including remedial classes for slow learners	30-Sep-2021		
6.08	Classes (Monday to Friday) with continuous Class Assessment	27-Sep-2021	19-Nov-2021	Respective faculty under regular monitoring by respective HoD
6.09	Second Sessional Tests	30-Nov-2021	26-Nov-2021	Respective HoDs In Consultation with Deans and CoE
6.10	Course/Faculty Feedback 2 (TURN 2) - To be given by students	28-Nov-2021	26-Nov-2021	Departmental EMS Coordinators
6.11	Date sheet/Schedule of second sessionals to be notified by respective departments on or before	12-Nov-2021		Respective Deans office, with a copy to Dean Academics and CoE
6.12	Completion of Evaluation and posting of awards on EMS	27-Nov-2021	30-Nov-2021	Respective Faculty members/ teachers
6.13	Classes with Revision and Doubt Clearing Sessions	29-Nov-2021	05-Dec-2021	Respective Departmental ERP Coordinators
6.14	End of Semester Classes	01-Dec-2021		
7	Deposit of 2nd Installment of Fee for AY 2021-22 Upto	15-Nov-2021		Students/ mentors/ HoDs
8	End Semester Examination, its preparations, course exit and curriculum feedback			
8.01	List of Eligible Students on the basis of required min. attendance on or before	03-Dec-2021		Registrar's Office
8.02	Submission of Complete Continuous Assessment/Internal Marks to CoE on or before	02-Dec-2021	07-Dec-2021	HoDs/Faculty
8.03	Course Exit Feedback for CO Attainment and SSS - To be given by Students (Feedback on Curricula and Generic Facilities)	30-Nov-2021	01-Dec-2021	Respective Departmental EMS Coordinators under supervision of respective HoDs
8.04	Feedback on Curricula - To be given by Faculty members	04-Dec-2021	06-Dec-2021	Respective HoDs In consultation with their Deans and CoE
8.05	End Semester Practical Examination			
8.05	Date sheet/Schedule for practical exams to be notified by respective departments on or before	28-Nov-2021		Respective HoDs/Deans
8.06	Submission of awards of final practicals to CoE on or before	14-Dec-2021		Respective Departmental Practical Exam coordinator
8.07	Submission of continuous Assessment / Internal Awards for Open Electives/Value Added Courses to Central MDOC Coordinator	14-Dec-2021		Department MDOC Coordinator
8.08	Submission of continuous assessment/ Internal awards to coe on or before	17-Dec-2021		Respective HoDs, in consultation with respective Deans
8.09	End Semester Theory Examination	11-Dec-2021	24-Dec-2021	CoE
8.10	Date sheet/Schedule to be notified by CoE on or before	04-Dec-2021		CoE
8.11	Completion of Evaluation and submission of marks to CoE on or before	31-Dec-2021		Respective Supdt. Evaluation
8.12	Showing of Answer Sheets of End Semester Examinations	08-Jan-2022	04-Jan-2022	HoDs
9	Result and submission of reports of outcome of semester			
9.01	Declaration of Results of Semesters Examination on or before	07-Jan-2022		CoE
9.02	Submission of detailed reports of Value Added Courses conducted, to IGAC on before	04-Dec-2021		Respective HoDs / Deans
9.03	Submission of COMPLETE Course Files(with course Outcome attainment computation and analysis) by respective course Coordinator to HoD	10-Jan-2022	12-Jan-2022	Concerned Faculty Mentor/ Respective HoDs
9.04	Submission of Mentor-Mentee Files (Including their achievements, Academic Progression), ATR on Advanced and Slow Learners to respective HoD	10-Jan-2022	12-Jan-2022	Mentors/ Faculty / HoD
9.05	Submission of Mentor-Mentee Files (Including their achievements, Academic Progression), ATR on Advanced and Slow Learners by respective HoDs to IGAC	15-Jan-2022		HoDs
10	Start of next Semester	05-Jan-2022		
10.01	Notification of Academic Calendar for next Semester	10-Dec-2021		Assoc. Dean Academics

LIST OF HOLIDAYS			
1	Id-ul-Zuha (Bakid)	21-Jul-21	Wednesday
2	Independence Day	15-Aug-21	Sunday
3	Fakshabandan	22-Aug-21	Sunday
4	Janmashtami	30-Aug-21	Monday
5	Mahatma Gandhi's Birthday	02-Oct-21	Saturday
6	Maha Navami	14-Oct-21	Thursday
7	Dussehra	15-Oct-21	Friday
8	Karwachauth	26-Oct-21	Sunday
9	Diwali (Deepavali)	04-Nov-21	Thursday
10	Vishwakarma Day	05-Nov-21	Friday
11	Bhai Dooj	06-Nov-21	Saturday
12	Guru Nanak's Birthday	19-Nov-21	Friday
13	Christmas Day	25-Dec-21	Saturday

Month	Teaching Days including holidays
August	22
September	23
October	21
November	23
December	1
Total	90

Total Teaching Days including Sessional Tests (02.08.2021 to 01.12.2021)	90
Days for Sessional Tests	12
Holidays	8
NET Teaching Days including days for Sessional Tests	84

3rd Sem
B. Arch & B. Design
Only.

MANAV RACHNA INTERNATIONAL INSTITUTE OF RESEARCH AND STUDIES				
Academic Calendar for the Third Semester Only - B.Arch & B.Design				
Sl.No.	Activity	From	To	Responsibility
1	Start of Classes	23-Aug-2021		
2	Result Analysis of previous semester	13-Aug-2021	17-Aug-2021	Respective HoD
2.01	Course-Wise Result Analysis of previous semester, ATR and Identification Advanced and Slow Learners	13-Aug-2021	17-Aug-2021	Respective HoD
2.02	Submission of result analysis report and its ATR to IQAC latest by	20-Aug-2021		Respective HoD
2.03	Identification and Notification of Advanced and Slow Learners alongwith Schedule of activities planned including remedial classes for slow learners	13-Aug-2021	17-Aug-2021	Respective HoD
3	Submission of list of Mentors and Mentee to Asso. Dean Acad.(Update)	15-Jul-2021		Respective HoD
4	Academic Planning	15-Jul-2021		
4.01	Preparation and submission of Teaching Load to Asso. Dean Acad. For approval by Dean Academics	15-Jul-2021		Respective Deans Office / HoD
4.02	Preparation of Time Table Latest by	19-Jul-2021		Time Table InCh.(Dept.)
4.03	Sharing of Information about the coming session, courses and mentor-mentee sessions by mentors to their mentees latest by	26-Jul-2021		Respective mentors
4.04	Uploading of the Time Table and Teaching plan on EMS with information about Mode of Delivery by faculty members/ teachers	26-Jul-2021	28-Jul-2021	Respective Dept. EMS Coordinator/HoD
4.05	Creation of Teams/Groups on MS Teams for online classes	26-Jul-2021	28-Jul-2021	Respective Course Coordinators in consultation with HoDs
5	Course Registration			
5.01	Course Registration on EMS by students.	16-Aug-2021	17-Aug-2021	Students under supervision of mentors
5.02	Approval of courses registered by students on EMS	18-Aug-2021	20-Aug-2021	Respective HoD
5.03	Tagging of approved registered students on Teams latest by	23-Aug-2021	24-Aug-2021	Respective Teachers
6	Conduct of classes, feedback and evaluation			
6.01	Orientation Program	23-Aug-2021	24-Aug-2021	Respective HoD
6.02	Classes (Monday to Friday) with continuous Class Assessment	23-Aug-2021	1-Oct-2021	Respective faculty under regular monitoring by respective HoD
6.03	First Sessional Tests	4-Oct-2021	9-Oct-2021	Respective HoDs In Consultation with Deans and CoE
6.04	Course Delivery /Faculty feedback -(Turn1) to be given by students	4-Oct-2021	9-Oct-2021	Departmental EMS Coordinators
6.05	Date sheet/Schedule of the first sessionals to be notified by respective departments on or before	27-Sep-2021		Respective Deans office, with a copy to Dean Academics and CoE
6.06	Completion of Evaluation of first sessionals and posting of awards on EMS	11-Oct-2021	13-Oct-2021	Respective Faculty members/ teachers
6.07	Classes (Monday to Friday) with continuous Class Assessment	11-Oct-2021	3-Dec-2021	Respective faculty under regular monitoring by respective HoD
6.08	Second Sessional Tests	4-Dec-2021	11-Dec-2021	Respective HoDs In Consultation with Deans and CoE
6.09	Course/Faculty Feedback 2 (TURN 2) - To be given by students	4-Dec-2021	11-Dec-2021	Departmental EMS Coordinators
6.10	Date sheet/Schedule of second sessionals to be notified by respective departments on or before	29-Nov-2021		Respective Deans office, with a copy to Dean Academics and CoE
6.11	Completion of Evaluation and posting of awards on EMS	13-Dec-2021	15-Dec-2021	Respective Faculty members/ teachers
6.12	Classes with Revision and Doubt Clearing Sessions	13-Dec-2021	15-Dec-2021	Respective Departmental ERP Coordinators
6.13	End of Semester Classes	15-Dec-2021		
7	Deposit of 2nd installment of Fee for AY 2021-22 Upto	15-Nov-2021		Students/ mentors/ HoDs
8	End Semester Examination, Its preparations, course exit and curriculum feedback			
8.01	List of Eligible Students on the basis of required min. attendance on or before	17-Dec-2021		Registrar's Office
8.02	Submission of Complete Continuous Assessment/Internal Marks to CoE on or before	2-Dec-2021	7-Dec-2021	HoDs/faculty
8.03	Course Exit Feedback for CD Attainment and SSS - To be given by Students (Feedback on Curricula and Generic Facilities)	13-Dec-2021	15-Dec-2021	Respective Departmental EMS Coordinators under supervision of respective HoDs
8.04	Feedback on Curricula - To be given by Faculty members	16-Dec-2021	21-Dec-2021	Respective HoDs in consultation with their Deans and CoE
8.05	End Semester Practical Examination	26-Nov-2021		
8.06	Date sheet/Schedule for practical exams to be notified by respective departments on or before	25-Dec-2021		Respective HoDs/Deans
8.07	Submission of awards of final practicals to CoE on or before	25-Dec-2021		Respective Departmental Practical Exam coordinator
8.08	Submission of continuous Assessment / Internal Awards for Open Electives/ Value Added Courses to Central MOOC Coordinator	22-Dec-2021		Department MOOC Coordinator
8.09	Submission of continuous assessment/ internal awards to coe on or before	21-Dec-2021		Respective HoDs, In consultation with respective Deans
8.10	End Semester Theory Examination	24-Dec-2021	8-Jan-2022	CoE
8.11	Date sheet/Schedule to be notified by CoE on or before	3-Dec-2021		CoE
8.12	Completion of Evaluation and submission of marks to CoE on or before	12-Jan-2022		Respective Supdt. Evaluation
8.13	Showing of Answer Sheets of End Semester Examination	14-Dec-2021	15-Dec-2021	HoDs
9	Result and submission of reports of outcome of semester			
9.01	Declaration of Results of Semesters Examination on or before	25-Jan-2022		CoE
9.02	Submission of detailed reports of Value Added Courses conducted, to IQAC on before	15-Dec-2021		Respective HoDs / Deans
9.03	Submission of COMPLETE Course Files(with course Outcome attainment computation and analysis) by respective course Coordinator to HoD	27-Jan-2022	28-Jan-2022	Concerned Faculty Member/ Respective HoDs

9.04	Submission of Mentor-Mentee Files (Including their achievements, Academic Progression), ATR on Advanced and Slow Learners to respective HoD	27-Jan-2022	28-Jan-2021	Mentors/ Faculty / HoD
9.05	Submission of Mentor-Mentee Files (Including their achievements, Academic Progression), ATR on Advanced and Slow Learners by respective HoDs to IQAC	31-Jan-2022		HoDs
10	Start of next Semester	17-Jan-2022		
10.01	Notification of Academic Calendar for next Semester	17-Dec-2021		Assoc. Dean Academic

LIST OF HOLIDAYS			
1	Id-ul-Zaha (Rakrid)	21-Jul-2021	Wednesday
2	Independence Day	15-Aug-2021	Sunday
3	Rakshabandhas	22-Aug-2021	Sunday
4	Janmashtami	30-Aug-2021	Monday
5	Mahatma Gandhi's Birthday	2-Oct-2021	Saturday
6	Maha Navami	14-Oct-2021	Thursday
7	Dussehra	15-Oct-2021	Friday
8	Karwachauth	24-Oct-2021	Sunday
9	Diwal (Deepavali)	4-Nov-2021	Thursday
10	Vishwakarma Day	5-Nov-2021	Friday
11	Bhai Dooj	6-Nov-2021	Saturday
12	Guru Nanak's Birthday	19-Nov-2021	Friday
13	Christmas Day	25-Dec-2021	Saturday

Total Teachin Days

79

MANAV RACHNA INTERNATIONAL INSTITUTE OF RESEARCH AND STUDIES
Academic Calendar for the Third Semester Only

*3rd sem
FMS only*

Sr.No.	Activity	From To		Responsibility
1	Start of Classes	13-Sep-21		
2	Result Analysis of previous semester	24-Sep-21	28-Sep-21	HoD
2.01	Course-Wise Result Analysis of previous semester	24-Sep-21	28-Sep-21	HoD
2.02	Submission of result analysis report and its ATR to IQAC latest by	01-Oct-21		HoD
3	Submission of list of Mentors and Mentees to Asso. Dean Acad.(Updation)	25-Aug-21		HoD
4	Academic Planning			
4.01	Preparation and submission of Teaching Load to Asso. Dean Acad. For approval by Dean Academics	25-Aug-21		Deans Office / HoD
4.02	Preparation of Time Table Latest by	31-Aug-21		Time Table Inch(Dept.)
4.03	Sharing of Information about the coming session, courses and mentor-mentee sessions by mentors to their mentees latest by	07-Sep-21		Mentors
4.04	Uploading of the Time Table and Teaching plan on EMS with information about Mode of Delivery by faculty members/ teachers	07-Sep-21	08-Sep-21	Dept. EMS Coordinator/HoD
4.05	Creation of Teams/Groups on MS Teams for online classes	07-Sep-21	08-Sep-21	Course Coordinators in consultation with HoD
5	Course Registration			
5.01	Course Registration on EMS by students.	09-Sep-21	10-Sep-21	Students under supervision of mentors
5.02	Approval of courses registered by students on EMS	10-Sep-21	11-Sep-21	HoD
5.03	Tagging of approved registered students on Teams latest by	10-Sep-21	11-Sep-21	Teachers
6	Conduct of classes, feedback and evaluation			
6.01	Orientation Program	11-Sep-21		HoD
6.02	Classes (Monday to Saturdays) with continuous Class Assessment	13-Sep-21	15-Oct-21	Faculty under regular monitoring by HoD
6.03	First Sessional Tests	16-Oct-21	23-Oct-21	HoD in Consultation with Deans and CoE
6.04	Course Delivery /Faculty feedback -1(Turn1) to be given by students	16-Oct-21	23-Oct-21	Depart. EMS Coordinator
6.05	Date sheet/Schedule of the first sessionals to be notified by respective departments on or before	08-Oct-21		Deans office, with a copy to Dean Academics and CoE
6.06	Completion of Evaluation of first sessionals and posting of awards on EMS	26-Oct-2021 to 30-Oct-		Faculty members/ teachers
6.07	Identification and Notification of Advanced and Slow Learners alongwith Schedule of activities planned including remedial classes for slow learners	02-Nov-21		
6.08	Classes (Monday to Friday) with continuous Class Assessment	25-Oct-21	26-Nov-21	Faculty under regular monitoring by HoD
6.09	Second Sessional Tests	27-Nov-21	04-Dec-21	HoDs in Consultation with Deans and CoE
6.10	Course/Faculty Feedback 2 (TURN 2) - To be given by students	01-Dec-21	08-Dec-21	Dept. EMS Coordinator
6.11	Date sheet/Schedule of second sessionals to be notified by respective departments on or before	23-Nov-21		Deans office, with a copy to Dean Academics and CoE
6.12	Completion of Evaluation and posting of awards on EMS	09-Dec-21	13-Dec-21	Faculty members/ teachers
6.13	Classes with Revision and Doubt Clearing Sessions	10-Dec-21	11-Dec-21	Dept. ERP Coordinators
6.14	End of Semester Classes	09-Dec-21		
7	Deposit of 2nd Installment of Fee for AY 2021-22 Upto	15-Nov-21		Students/ mentors/ HoDs
8	End Semester Examination, its preparations, course exit and curriculum feedback			
8.01	List of Eligible Students on the basis of required min. attendance on or before	11-Dec-21		Registrar's Office
8.02	Submission of Complete Continuous Assessment/Internal Marks to CoE on or before	09-Dec-21	15-Dec-21	HoD/faculty

8.03	Course Exit Feedback for CO Attainment and SSS - To be given by Students (feedback on Curricula and Generic Facilities) Feedback on Curricula - To be given by Faculty members	10-Dec-21	11-Dec-21	Departmental EMS Coordinators under supervision of HoDs
8.04	Submission of continuous Assessment / Internal Awards for Open Electives/ Value Added Courses to Central MOOC Coordinator	14-Dec-21		Department MOOC Coordinator
8.05	Submission of continuous assessment/ internal awards to COE on or before	17-Dec-21		HoD, in consultation with Deans
8.06	End Semester Theory Examination	14-Dec-21	29-Dec-21	CoE
8.07	Date sheet/Schedule to be notified by CoE on or before	04-Dec-21		CoE
8.08	Completion of Evaluation and submission of marks to CoE on or before	31-Dec-21		Supdt. Evaluation
8.09	Showing of Answer Sheets of End Semester Examination	03-Jan-22	04-Jan-22	HoD
9	Result and submission of reports of outcome of semester			
9.01	Declaration of Results of Semesters Examination on or before	07-Jan-22		COE
9.02	Submission of detailed reports of VAC conducted, to IQAC on before	04-Dec-21		HoDs / Deans
9.03	Submission of COMPLETE Course Files(with course Outcome attainment computation and analysis) by respective course Coordinator to HoD	10-Jan-22	12-Jan-22	Concerned Faculty Mentor/ HoD
9.04	Submission of Mentor-Mentee Files (Including their achievements, Academic Progression), ATR on Advanced and Slow Learners to respective HoD	10-Jan-22	12-Jan-22	Mentors/ Faculty / HoD
9.05	Submission of Mentor-Mentee Files (Including their achievements, Academic Progression), ATR on Advanced and Slow Learners by respective HoDs to IQAC	15-Jan-22		HoD
10	Start of next Semester	03-Jan-22		
10.01	Notification of Academic Calendar for next Semester	10-Dec-21		Assoc. Dean Academics

Sr. No.	List of Holidays	Date	Day
1	Mahatma Gandhi's Birthday	10-02-2021	Saturday
2	Mahav Navami	14/10/2021	Thursday
3	Dussehra	15/10/2021	Friday
4	Karwachauth	24/10/2021	Sunday
5	Diwali	11-04-2021	Thursday
6	Vishwakarma Day	11-05-2021	Friday
7	Bhai Dooj	11-06-2021	Saturday
8	Guru Nanak's Birthday	19/11/2021	Friday
9	Christmas Day	25/12/2021	Saturday

Month
September
October
November
December

Teaching Days including Holidays & clearing sessions
16
23
22
10
71

Total Teaching Days Including Sessional Tests (13.09.2021-09.12.2021) plus 2 days of doubt clearing sessions
Days for Sessional Tests
Holidays
Net Teaching Days including days for Sessional Tests

71
16
8
63

2021-22 5th SEM
ONWARDS

MANAV RACHNA INTERNATIONAL INSTITUTE OF RESEARCH AND STUDIES

Academic Calendar for the Fifth Semester and Onwards Only

Sr.No.	Activity	From	To	Remarks	Responsibility
1	Start of Classes	15-07-2021			Completed
	Pre-Semester preparation Work				
2	Result Analysis of Previous Semester ATR and Identification of Advanced and Slow Learners	21-06-2021	01-07-2021		Completed
2.1	Course Wise Result analysis of previous semester and its ATR	21-06-2021	01-07-2021		Completed
2.2	Submission of Result Analysis report and its ATR to IQAC latest by	28-06-2021			Completed
2.3	Identification and Notification of Advanced and Slow learners alongwith schedule of activities planned including remedial classes for slow learners.	05-07-2021	08-07-2021		Completed
3	Identification and Approval of Open/Interdisciplinary Electives and Value-Added Courses	22-06-2021	01-07-2021		Completed
3.1	Submission of list of open electives/ Value added courses with syllabus and faculty incharge with central MOOC coordinator latest by	25-06-2021			Completed
3.2	Approval of Open Electives/ Value Added Courses, Syllabus and Faculty in-charges by Dean Academics	01-07-2021			Completed
4	Submission of list of mentor and mentees Associate Dean Academics (Update) latest by	01-07-2021			Completed
5	Perspective plans and activity calendar of departments and other centres/ sections of University				Completed
5.1	Submission of perspective plan along with activities calendar for the semester by departments / other sections to Associate Dean Academics and IQAC	21-06-2021	25-06-2021		Completed
5.2	Notification of University Central Activity Calendar for the semester by Associate Dean Academics after approval of VC through Dean Academics on or before.	01-07-2021			Completed
6	Academic Planning				
6.1	Preparation and submission of teaching load to assoc. Dean Academics for approval by Dean Academics latest by	05-07-2021			Completed
6.2	Preparation of the time table latest by	05-07-2021			Completed
6.3	Sharing of information about the coming session , courses and mentor-mentee session by mentors to their mentees latest by	08-07-2021			Completed
6.4	Uploading of the time table and teaching plan on EMS with information about Mode of delivery by faculty members	06-07-2021	09-07-2021		Completed
6.5	Creation of teams/ groups on MS teams	06-07-2021	09-07-2021		Completed
7	Course registration				Completed
7.1	Course Registration on EMS by students	10-07-2021	14-07-2021		Completed
7.2	Approval of Courses registered by Students on EMS	15-07-2021	17-07-2021		Completed
7.3	Tagging of Approved registered students on MS Teams latest by	17-07-2021			Completed
8	Conduct of classes, Feedback and evaluation				
8.1	Orientation Program	15-07-2021	17-07-2021		Completed
8.2	Classes (Monday to Friday) with continuous Class Assessment	18-07-2021	03-09-2021		Completed
8.3	First Sessional Test	04-09-2021	10-09-2021		Completed
8.4	Course Delivery / Faculty feedback-1(Turn-1) to be given by students	04-09-2021	10-09-2021		Completed
8.5	Date sheet/ Schedule of the first sessional to be notified by respective departments on or before	27-08-2021			Completed
8.6	Completion of Evaluation of first sessionals and posting of awards on EMS	13-09-2021	14-09-2021		Completed
8.7	Classes (Monday to Friday) with continuous class Assessment	13-09-2021	13-11-2021		New Dates
8.8	Second Sessional Tests	15-11-2021	20-11-2021		Department
8.9	Course/Faculty Feedback 2 (TURN 2) - To be given by students	15-11-2021	20-11-2021		Respective Departmental ERP Coordinators
8.1	Date sheet/Schedule of second sessionals to be notified by respective departments on or before	08-11-2021			Respective Dean's Office with copy to Dean Academics and CoE
8.11	Completion of Evaluation and posting of awards on EMS	22-11-2021	24-11-2021		Respective Faculty members/ teachers
8.12	Classes with Revision and Doubt Clearing Sessions	22-11-2021	24-11-2021		Respective Faculty members/ teachers
8.13	End of Semester Classes	24-11-2021			
9	Deposit of final Installment of Fee for AY 2021-22 upto	15-11-2021			
10	End Semester Examination Its Preparation, Course Exit and Curriculum Feedback				
10.1	List of Eligible Students on the basis of required min. attendance on or before	27-11-2021			Registrar Office
10.2	Submission of Complete Continuous Assessment/Internal Marks to CoE on or before	29-11-2021	01-12-2021		HoDs/faculty
10.3	Course Exit Feedback for CO Attainment and SS5 - To be given by Students (feedback on Curricula and Generic Facilities) Feedback on Curricula - To be given by Faculty members	22-11-2021	24-11-2021		Respective Departmental ERP Coordinators under supervision of respective HoDs
10.4	End Semester Practical Examination	27-11-2021	04-12-2021		Department
10.5	Date sheet/Schedule for practical exams to be notified by respective departments on or before	20-11-2021			Respective HoDs/Deans
10.6	Submission of awards of final practicals to CoE on or before	07-12-2021			Respective Departmental Practical Exam
10.7	Submission of continuous evaluation for Open Electives/Value Added courses to central MOOC Coordinator	07-12-2021			Dept. MOOC Coordinator/HoD
10.8	Submission of continuous Assessment / Internal Awards to CoE on or before	08-12-2021			
10.9	End Semester Theory Examination	07-12-2021	27-12-2021		
10.1	Date sheet/Schedule to be notified by CoE on or before	24-11-2021			CoE

10.11	Completion of Evaluation and submission of marks to CoE on or before	31-12-2021	Respective Supdt. Evaluation
10.12	Showing of Answer Sheets of End Semester Examination	05-01-2022	HoDs
11	Results and Submission of outcome of semester	06-01-2022	
11.1	Declaration of Results of Semesters Examination on or before	11-01-2022	CoE
11.2	Submission of detailed reports of Value Added Courses conducted to IQAC on before	11-01-2022	Respective HoDs / Deans
11.3	Submission of COMPLETE Course Files (with course Outcome attainment computation and analysis), Mentor-Mentee files (including their achievements, academic progression) to respective HoD and from HoD to office of IQAC.	18-01-2022	Mentors/ Faculty / HoD
11.4	Submission of Mentor-Mentee Files (Including their achievements, Academic Progression), ATR on Advanced and Slow Learners to respective HoD	15-01-2022	Mentors/ Faculty / HoD
11.5	Submission of Mentor-Mentee Files (Including their achievements, Academic Progression), ATR on Advanced and Slow Learners by respective HoDs to IQAC	22-01-2022	HoDs
12	Start of next Semester	10-01-2022	
12.1	Notification of Academic Calendar for next Semester	17-11-2021	Assoc. Dean Academics

LIST OF HOLIDAYS

1	Id-ul-Zuha (Bakrid)	21-Jul-21	Wednesday
2	Independence Day	15-Aug-21	Sunday
3	Rakshabandhan	22-Aug-21	Sunday
4	Janmashtami	30-Aug-21	Monday
5	Mahatma Gandhi's Birthday	02-Oct-21	Saturday
6	Maha Navami	14-Oct-21	Thursday
7	Dussehra	15-Oct-21	Friday
8	Karwachauth	24-Oct-21	Sunday
9	Diwali (Deepavali)	04-Nov-21	Thursday
10	Vishwakarma Day	05-Nov-21	Friday
11	Bhai Dooj	06-Nov-21	Saturday
12	Guru Nanak's Birthday	19-Nov-21	Friday
13	Christmas Day	25-Dec-21	Saturday

Sr.No.	Activity	BDS 1ST		BDS 2ND		BDS 3RD		BDS 4TH		Responsibility
		From	To	From	To	From	To	From	To	
1	Start of Classes	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	
1	Orientation week	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	
2.1	Submission of list of Open Electives/ Value Added Courses, syllabus and Faculty in-charge with Central MOC Coordinator	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Mrs. Priyanka
1.2	Submission of list of Mentors and Mentees to Academic Office (Updation)(Vertical Mentoring)	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Dr. Shivam Singh Tamar
1.3	Approval of Open Electives/ Value Added Courses, Syllabus and Faculty in-charges by Academic office	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Academic Office
1.4	Preparation and submission of Teaching Lead to Acad. Office for approval	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Course Coordinator under supervision of their HOD
3.5	Preparation of the Time Table	20.9.2021								
1.6	Sharing of information about the coming session, courses and mentor-mentee sessions by mentors to their mentees	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Academic Office, Mr. Pardeep
1.7	Uploading of the Time Table and Teaching plan on EMS with information about Mode of Delivery by faculty members/ teachers	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Respective mentors and mentor in-charge
1.8	Course Registration on EMS by students.	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Mrs. Priyanka and Course Coordinator under supervision of their HOD
1.9	Approval of courses registered by students on EMS	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Students under supervision of their mentors
2	Classes (Monday to Saturday) with continuous Class Assessment With updating the same on EMS.	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Academic Office, Mr. Pardeep
3	Winter Vacation For BDS Students	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Jan-2022	Respective faculty under regular monitoring by respective HOD
4	BDS 2nd to 4th Year (Holiday Posting)	NA	NA	NA	NA	NA	NA	NA	NA	
5	Winter Vacation For Faculty Members	1st Half	1st Half	1st Half	1st Half	1st Half	1st Half	1st Half	1st Half	
6	Winter Vacation For Faculty Members	2nd Half	2nd Half	2nd Half	2nd Half	2nd Half	2nd Half	2nd Half	2nd Half	
7	First Sessional Exam	27.12.2021 to 2.1.2022								
7.1	Course Delivery /Faculty feedback-1(Turn1) to be given by students	18.4.2022	18.4.2022	3.1.2022	3.1.2022	9.1.2022	9.1.2022	3.1.2022	3.1.2022	Academic Office, Mr. Pardeep
7.2	Completion of Evaluation of first sessionals and posting of awards on EMS	5.5.2022	5.5.2022	25.1.2022	25.1.2022	25.1.2022	25.1.2022	25.1.2022	25.1.2022	Respective mentors /under supervision of EMS coordinator
		2.5.2022	7.5.2022	1.2.2022	7.2.2022	1.2.2022	7.2.2022	1.2.2022	7.2.2022	Course Coordinator under supervision of their HOD

Sr.No.	Activity	BDS 1ST		BDS 2ND		BDS 3P		BDS 4TH		Responsibility
		From	To	From	To	From	To	From	To	
19	Submission of detailed reports of Value Added Courses conducted to IQAC on before.	JULY-2022		JUNE-2022		JUNE-2022		JUNE-2022		Dr. Anjana Goyal /Principal office (FDS)
20	Submission of Complete Course Files (with course Outcome attainment computation and analysis), Mentor-Mentee files (including their achievements, academic progression) to respective HoD and from HoD to office of IQAC.	10.11.2022	12.11.2022	10.10.2022	11.10.2022	10.10.2022	12.10.2022	10.10.2022	12.10.2022	Course Coordinator/Mentor Incharge/ Principal, FDS
21	Submission of Mentor-Mentee Files (including their achievements, Academic Progression), ATR on Advanced and Slow Learners to respective HoD.	10.11.2022	12.11.2022	10.10.2022	12.10.2022	10.10.2022	12.10.2022	10.10.2022	12.10.2022	Mentor Incharge /ASL Coordinator
22	Submission of Mentor-Mentee Files (including their achievements, Academic Progression), ATR on Advanced and Slow Learners by respective HoDs to IQAC.	10.11.2022	12.11.2022	10.10.2022	12.10.2022	10.10.2022	12.10.2022	10.10.2022	12.10.2022	Principal office (FDS)

Some of the dates may be changed at a short notice in case of University Exams & Inspection.



Dr. Arundeeep Singh
Principal, MRDC



Dr. Ashim Aggarwal
Vice-Principal, MRDC

