

Ref. No. MRIIRS/R&S/2023/226

Dated: 07.06.2023

**Notification**

**Subject: Guidelines regarding withdrawal and refund of fee for UG / PG / Ph.D for Academic Session 2023-24**

**A) For Technical Courses (B.Tech., M.Tech., MBA, MCA & B.Design)**

As per the academic calendar published by AICTE for technical courses for the year 2023-24, the Competent Authority of University has approved the fee refund policy for Technical courses for the session 2023-24 accordingly as under:

The last date for cancellation of seats with full refund of fee	11 <sup>th</sup> September, 2023
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**B) For Ph.D**

For withdrawal and refund of fee in respect to Ph.D admissions 2023-24 the competent authority has approved the following guidelines:-

- Withdrawal before the last date of admission\* full refund of fee after deducting Rs. 1000/- as processing charges
- In case of withdrawal between last date of admission\* and commencement of course work\*\* full refund of fee after deduction of Rs. 5000/-.
- In case of withdrawal within 15 days of commencement of course work\*\* 50% of fee will be refunded.
- No refund in case of withdrawal after 15 days of commencement of course work\*\*.

\*Last Date of Admission in PH.D July 2023-24 Batch is 29<sup>th</sup> August, 2023

\*\* Date of Commence of Course Work classes is 05<sup>th</sup> September, 2023

**C) For Non -Technical Courses (Courses other than Technical Courses)**

Till date the University Grants Commission has not issued any guidelines for fee refund for the academic session 2023-24, therefore, the competent authority has approved previous year guidelines of UGC for Non-Technical Courses (Courses other than Technical Courses), as under:

a) Last date for cancellation of seats with full refund of fee	31 <sup>st</sup> October, 2023
b) Last date for cancellation of seats with a refund of fee after deduction of Rs. 1000/- only	31 <sup>st</sup> December, 2023

However, if fresh guidelines are issued by UGC for 2023-24, that would be applicable for Non-Technical courses.



**REGISTRAR**

**MANAV RACHNA INTERNATIONAL INSTITUTE OF RESEARCH AND STUDIES**

(Deemed to be University under Section 3 of the UGC Act, 1956)

(NAAC Accredited 'A++' Grade)

Administrative Headquarters: 5E/1-A, Bungalow Plot, N.I.T. Faridabad, Phone: +91-129-4198600 (30 lines)

MRIIRS Aravali Campus: Sector-43, Delhi Surround Road, Faridabad, Phone: +91-129-4198100 (30 lines)

**Endt. No.: MRIIRS/R&S/2023/ 226**

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Copy of the above is forwarded to the following for information & further necessary action please:

1. PVC'S
2. DG-MRIIRS
3. All Deans/Directors/HODs
4. Registrar-MRU
5. Executive Director – Admissions & Marketing
6. In charge Admissions – Engineering & Non Engineering
7. CFO
8. Dy. Registrar – Admin. & Chief Warden - Hostels
9. Sr. Manager – CAD
10. PS to VC (For information of VC)



**Deputy Registrar**  
**(Registration & Scholarship)**

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