



**MANAV RACHNA INTERNATIONAL INSTITUTE OF RESEARCH AND STUDIES**

(Deemed to be University under Section 3 of the UGC Act, 1956)

MRIIRS Aravali Campus: Sector-43, Delhi Surajkund Road, Faridabad, Phone: +91-129-4198100 (30 lines)

**Metric 5.1.3**

**Programs Conducted for Soft Skills along with Circular/ Brochure/ Report/ Geotagged Photographs along with date and caption**



  
**Registrar**



## MANAV RACHNA INTERNATIONAL INSTITUTE OF RESEARCH AND STUDIES

(Deemed to be University under Section 3 of the UGC Act, 1956)

MRIIRS Aravali Campus: Sector-43, Delhi Surajkund Road, Faridabad, Phone: +91-129-4198100 (30 lines)

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Head, CDC  
MRIIRS, Faridabad

<b>Name of the capacity development and skills enhancement schemes</b>	<b>Date of implementation (DD-MM-YYYY)</b>	<b>Number of students enrolled</b>	<b>Name of the agencies/consultants involved with contact details (if any)</b>	<b>Page No</b>
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Head, COG  
MIRIS, Faridabad



## **Career Development Centre**

### **Pre Placement Training for GrapeCity**

**Programmes -**

**B Tech & M Tech (CSE)**

**MCA/M.Sc - IT**

**August 23<sup>rd</sup> – August 25<sup>th</sup> 2021**



Manav Rachna International Institute of Research & Studies  
**Career Development Center**  
**ATTN: B Tech & M Tech (CSE), MCA/M.Sc - IT: 2022 BATCH**

Ref No. – 2021/MRIIRS/CDC/SCC/1

Date: 18.08.2021

**Notice- Pre Placement Training for GrapeCity**

This is to notify that Career Development Centre shall be organizing a **Pre Placement Training for GrapeCity** to brush up on **Soft Skills & Aptitude** of Final year students of **B Tech & M Tech (CSE), MCA/M.Sc - IT: 2022 BATCH** for campus placement as per the following details and schedule -

<b>Session on</b>	<b>Pre Placement Training for GrapeCity</b>
<b>Facilitator</b>	<b>Antara Guha, Nitin Jain, Harsh Vermani</b>
<b>Dates</b>	<b>23rd &amp; 25th August 2021</b>

<b>Module</b>	<b>Date / Time</b>
<b>Practice Test on Aptitude &amp; Verbal Ability</b>	<b>23rd August 2021   Time 11:00am - 12:00 noon</b> <b>Mode: Google Forms   Link:</b> <b><a href="https://tinyurl.com/GrapeCity-Preparatory-Test">https://tinyurl.com/GrapeCity-Preparatory-Test</a></b>
<b>Employability &amp; Soft Skills Session</b>	<b>Date : 25th August 2021   Venue : AT 15 &amp; 16   Time : 11:00 noon - 1:00 noon</b>

For the Employability & Soft Skills Session, all students are supposed to be in formals and requested to be seated at least 10 minutes ahead of the stipulated time.

Also, hard copies of updated resumes need to be carried along.

Ms. Antara Guha Thakurta - Manager Career Skills, CDC ([antara.cdc@mru.edu.in](mailto:antara.cdc@mru.edu.in)) will be the coordinator.

It is mandatory for all students to attend the session.



HOD's/Course Coordinators/Mentors are requested to ensure students' attendance for the session.



Dr. Pardeep Kumar

Head-Career Development Centre  
Manav Rachna International Institute of Research & Studies, Faridabad



Manav Rachna International Institute of Research & Studies  
Career Development Centre

To - Head - Career Development Centre

Date: 26.08.2021

In reference to the notice no.- 2021/MRIIRS/CDC/SCC/1 posted on August 18th 2021, Pre Placement Training for GrapeCity for final year students of Bachelor of Technology Computer Science, Masters of Computer Application, Masters of Science-IT and Masters of Technology Computer Science was successfully conducted as per below shared schedule –

Training Schedule for Pre Placement Training for GrapeCity		
Day	Time	Group-1
23rd October 2021	11:00-12:00	Practice Test on Aptitude & Verbal Ability
25th October 2021	11:00-13:00	Employability & Soft Skills Session

The training was well received by the students. Attendance of the same is attached below as Annexure-I.

*Antara*

Antara Guha  
Coordinator  
Manager- Career Development Centre  
Manav Rachna International Institute of Research & Studies-Faridabad

CC: Head of Department- Faculty of Computer Applications  
Director - IQAC



141 responses

Not accepting responses

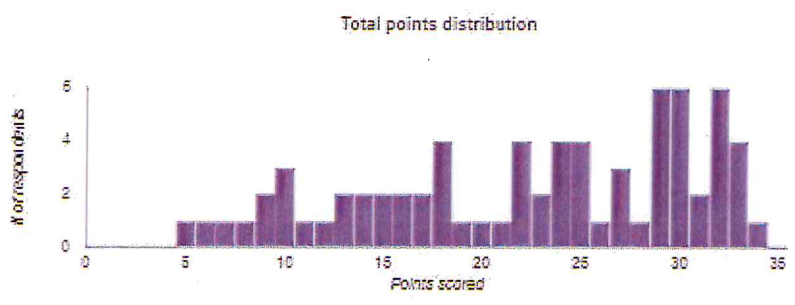
**Message for respondents**

This form is no longer accepting responses

Summary Question Individual

**Insights**

Average: 22.47 / 35 points      Median: 24 / 35 points      Range: 5 - 34 points



**Responses to Grapecity Preparatory Test**

*Labh*







## **Career Development Centre**

### **Capgemini Preparatory Test**

**Programmes -**

**B Tech (CSE, ECE, EEE) & M Tech (CSE)  
MCA**

**August 14<sup>TH</sup>2021**



Manav Rachna International Institute of Research & Studies  
**Career Development Center**  
**B Tech (CSE, ECE, EEE) & M Tech (CSE), MCA: 2022 BATCH**

Ref No. – 2021/MRIIRS/CDC/SCC/2

Date: 10.08.2021

**Notice- Capgemini Preparatory Test**

This is to notify that Career Development Centre shall be organizing **Capgemini Preparatory Test** to brush up on **Verbal, Aptitude and Gamification** for Final year students of **B Tech (CSE, ECE, EEE) & M Tech (CSE), MCA: 2022 BATCH** for campus placement as per the following details and schedule -

<b>Session on</b>	<b>Capgemini Preparatory Test</b>
<b>Facilitator</b>	<b>Harsh Vermani, Antara Guha</b>
<b>Dates</b>	<b>14th August 2021</b>

<b>Module</b>	<b>Date / Time</b>
<b>Practice Test</b>	<b>14th August 2021   Time 12:00noon - 01:00 pm</b> <b>Mode: Google Forms  </b> <b>Link:</b> <b><a href="https://docs.google.com/forms/d/e/1FAIpQLScFPCUST51kNHCUkLnnzkiO9Vg-h2rlnxc0KyJinhYVCId5yA/viewform?usp=sf_link">https://docs.google.com/forms/d/e/1FAIpQLScFPCUST51kNHCUkLnnzkiO9Vg-h2rlnxc0KyJinhYVCId5yA/viewform?usp=sf_link</a></b>

Ms. Antara Guha **Thakurta**-Manager Career Skills, CDC ([antara.cdc@mru.edu.in](mailto:antara.cdc@mru.edu.in)) will be the coordinator.

It is mandatory for all students to attend the test.



HOD's/Course Coordinators/Mentors are requested to ensure students' attendance for the session.



Dr. Pardeep Kumar

Head-Career Development Centre  
Manav Rachna International Institute of Research & Studies, Faridabad

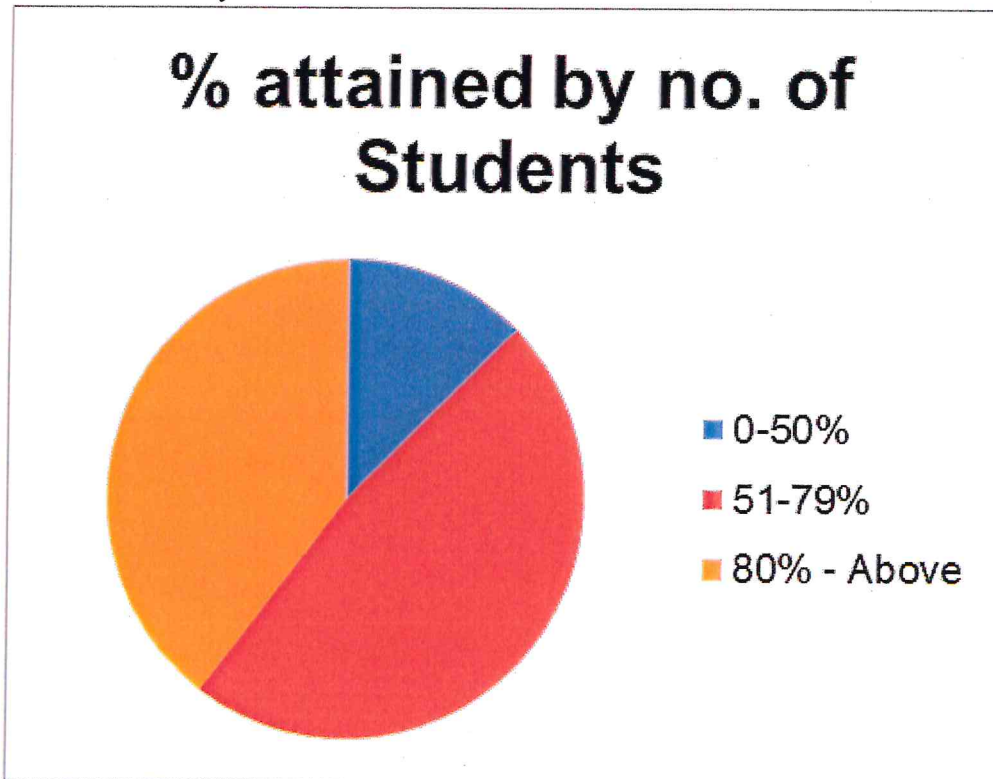


Manav Rachna International Institute of Research & Studies  
Career Development Centre

To - Head - Career Development Centre

Date: 15.08.2021

In reference to the notice no.- 2021/MRIIRS/CDC/SCC/2 posted on August 10th 2021, Capgemini Preparatory Test for final year students of Bachelor of Technology (Computer Science, Electronics & Communication, Electrical & Electronics), Masters of Computer Application and Masters of Technology Computer Science was successfully conducted; and below is the analysis shared –



Score Range	% attained by no. of Students
0-50%	20

*Antara*



51-79%	76
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The test was well attempted by the students. Attendance of the same is attached below as Annexure-I.

*Antara*

**Antara Guha Thakurta**  
Coordinator  
Manager- Career Development Centre  
Manav Rachna International Institute of Research & Studies-Faridabad

CC: Director - IQAC



160 responses

Not accepting responses

Message for respondents

This form is no longer accepting responses

Summary

Question

Individual

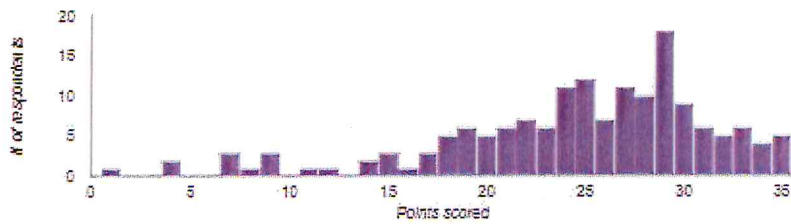
Insights

Average  
24.5 / 95 points

Median  
26 / 95 points

Range  
1 - 95 points

Total points distribution



Responses to Capgemini Preparatory Test

*Labh*





## **Career Development Centre**

### **Placement Crash Course**

**Programmes -**

**B Tech & M Tech (CSE)  
MCA/M.Sc - IT**

**August 07<sup>th</sup> -12<sup>th</sup>, 2021**



**Manav Rachna International Institute of Research & Studies**  
**Career Development Center**  
**ATTN: B Tech & M Tech (CSE), MCA/M.Sc - IT: 2022 BATCH**

Ref No. – 2021/MRIIRS/CDC/SCC/3

Date: 04.08.2021

**Notice- Placement Crash Course**

This is to notify that Career Development Centre shall be organizing a **Placement Crash Course** to brush up on **Verbal Ability & Aptitude** of Final year students of **B Tech & M Tech (CSE), MCA/M.Sc - IT: 2022 BATCH** for campus placement as per the following details and schedule -

<b>Session on</b>	<b>Placement Crash Course</b>
<b>Facilitator</b>	<b>Antara Guha, Nitin Jain, Harsh Vermani, Sahil Nagpal</b>
<b>Dates</b>	<b>07th-12th August 2021</b>

<b>Module</b>	<b>Date / Time</b>	<b>Batch A</b>	<b>Batch B</b>	<b>Link</b>
<b>Aptitude</b>	<b>07th, 9th August 2021   Time 2:30pm - 04:00 pm</b>	<b>Harsh Vermani</b>	<b>Sahil Nagpal</b>	<a href="https://teams.microsoft.com/l/meetup-join/19%3ameeting_MTKwY2E5YzQtOTk3MS00MGRkLWEwMzUtNjI3MjMyYzFkNWEy%40thread.v2/0?context=%7b%22Tid%22%3a%22b8b32acb-f158-413f-90bd-ad4479a28acd%22%2c%22Oid%22%3a%22dafbc093-3bce-41a0-9650-99f8a8918c17%22%7d">https://teams.microsoft.com/l/meetup-join/19%3ameeting_MTKwY2E5YzQtOTk3MS00MGRkLWEwMzUtNjI3MjMyYzFkNWEy%40thread.v2/0?context=%7b%22Tid%22%3a%22b8b32acb-f158-413f-90bd-ad4479a28acd%22%2c%22Oid%22%3a%22dafbc093-3bce-41a0-9650-99f8a8918c17%22%7d</a>
<b>Verbal Ability</b>	<b>10th, 11th, 12th August 2021   Time 2:30pm - 04:00 pm</b>	<b>Antara Guha</b>	<b>Nitin Jain</b>	<a href="https://meet.google.com/ohk-ozjg-ceh">https://meet.google.com/ohk-ozjg-ceh</a>





For the Employability & Soft Skills Session, all students are supposed to be in formals and requested to be seated at least 10 minutes ahead of the stipulated time.  
Also, hard copies of updated resumes need to be carried along.

Ms. Antara Guha **Thakurta** - Manager Career Skills, CDC ([antara.cdc@mru.edu.in](mailto:antara.cdc@mru.edu.in)) will be the coordinator.

It is mandatory for all students to attend the session.

HOD's/Course Coordinators/Mentors are requested to ensure students' attendance for the session.



Dr. Pardeep Kumar

Head-Career Development Centre  
Manav Rachna International Institute of Research & Studies, Faridabad



**Manav Rachna International Institute of Research & Studies  
Career Development Centre**

To - Head - Career Development Centre

Date: 26.08.2021

In reference to the notice no.-2021/MRIIRS/CDC/SCC/3 posted on August 04th 2021, Placement Crash Course for final year students of Bachelor of Technology Computer Science, Masters of Computer Application, Masters of Science-IT and Masters of Technology Computer Science was successfully conducted as per below shared schedule –

<b>Module</b>	<b>Date / Time</b>	<b>Batch A</b>	<b>Batch B</b>
<b>Aptitude</b>	07th, 9th August 2021   Time 2:30pm - 04:00 pm	Harsh Vermani	Sahil Nagpal
<b>Verbal Ability</b>	10th, 11th, 12th August 2021   Time 2:30pm - 04:00 pm	Antara Guha	Nitin Jain

The training was well received by the students. Attendance of the same is attached below as Annexure-I.

*Antara*

**Antara Guha Thakurta**  
Coordinator  
Manager- Career Development Centre  
Manav Rachna International Institute of Research & Studies-Faridabad

CC: Director - IQAC





## **Career Development Centre**

### **Pre Placement Crash Course**

**Programme – B.Tech (All)**

**June 14<sup>th</sup> 2021 - June 21st 2021**



Manav Rachna International Institute of Research & Studies  
(Deemed to be University)  
Career Development Centre  
Faculty of Engineering & Technology

Ref No – 2021/MRIIRS/CDC/SCC/41

Date: 10.06.2021

**Notice: Pre Placement Crash course**

This is to notify that CDC shall be organizing a **Pre Placement Crash course** to brush up Soft Skills & Aptitude for the final year students of B.Tech (All Branches) as per the following details-

Session	Pre Placement Crash Course
Facilitator	Nitin Jain, Harsh Vermani, Farhaz Khan, Snigdha, Antara Guha, Namrata Kapur, Monica
Date	14 June 2021

**Training Schedule:**

	9.30 am-10.30 am	10.30am-11.30 am	11.45 pm-12.45 pm
June 14 -21 June	Batch 1- Aptitude- Snigdha	Batch 1- VAT- Nitin	Batch 1- Employability- Namrata
	Batch 2- Aptitude- Harsh	Batch 2- VAT- Monica	Batch 2- Employability- Antara
	Batch 3-VAT- Nitin	Batch 3- Employability- Namrata	Batch 3- Farhaz
	Batch 4- VAT- Monica	Batch 4- Employability- Antara	Batch 4- Harsh
	Batch 5 Employability- Namrata	Batch 5 Snigdha	Batch 5- VAT- Nitin
	Batch 6-Employability- Antara	Batch 6- Farhaz	Batch 6- VAT- Monica

**Venue:** The classes to be organized on MS-Teams in Online mode.

The following module will be used in the training:-

Module	Level
M1- Aptitude & Reasoning	L1- Number System, Ratio & Proportion, Percentage, Partnership, Profit & Loss, Average, Alligation & Mixture L2- Syllogism, Ranking & Inequalities, Simple & Compound Interest, Time & Work, Pipe & Cistern, L3- Time, Speed & Distance L4- Clock & Calendars



*Khan*

Module	Level
M2- Verbal Ability Test(VAT)	L1- Sentence Correction/Completion L2- Fill up blanks, Spotting errors L3- Vocabulary, Synonyms, Antonyms L4- Active/Passive Voice, Reading Comprehension & Para Jumbles
M3- Employability Session	L1- Grooming+ Resume+ Video Resume + Cover letter L2- Self Introduction+ Attempting Personality Assessments L3- LinkedIn Profiles, Researching the employer, Creating Interview Folder, How to give virtual and telephonic interviews L4- Answering Questions to Time Management, Leadership, Creativity, Problem Solving, Agility, Change and other 21st century skills
M4- Practice Test	L1- Practice test of Aptitude and Reasoning. L2. Practice test on Verbal ability.

All students are invited to attend & be present online, 10 minutes prior to the designated time. Students also need to be dressed in Formals (for employability).

Mr. Nitin Jain- Asst. Manager Career Skills (nitin.cdc@mru.edu.in) will be coordinating the program and submitting the report to the department. Interested students have to register with the coordinator.

*Gautam Srivastava*

Gautam Srivastava

Head-Career Development Centre

Manav Rachna International Institute of Research & Studies, Faridabad

Notice Board

CC- Head of Department- All Engineering branches

Director IQAC (FYI)



Manav Rachna International Institute of Research & Studies  
(Deemed to be University)  
Career Development Centre

To – Head-Career Development Centre

Date: 11.06.2021

In reference to the notice no - 2021/MRIIRS/CDC/SCC/41 posted on 10<sup>th</sup> June 2021, **Pre Placement Crash course** on Aptitude, Soft Skills & Employability Training for the final year students of B.Tech was successfully conducted as per below shared schedule.

	9.30 am-10.30 am	10.30am-11.30 am	11.45 pm-12.45 pm
June 14 -21 June	Batch 1- Aptitude- Snigdha	Batch 1- VAT- Nitin	Batch 1- Employability- Namrata
	Batch 2- Aptitude- Harsh	Batch 2- VAT- Monica	Batch 2- Employability- Antara
	Batch 3-VAT- Nitin	Batch 3- Employability- Namrata	Batch 3- Farhaz
	Batch 4- VAT- Monica	Batch 4- Employability- Antara	Batch 4- Harsh
	Batch 5 Employability- Namrata	Batch 5 Snigdha	Batch 5- VAT- Nitin
	Batch 6-Employability- Antara	Batch 6- Farhaz	Batch 6- VAT- Monica

Students were trained on concepts of Aptitude, Verbal Ability and Mock interview sessions were conducted.

The training was well received by the students. Attendance of the same is attached below as Annexure 1.



Nitin Jain

Coordinator

Asst. Manager- Career Development Centre

Manav Rachna International Institute of Research & Studies-Faridabad

CC: Head of Department – All Engineering Branches  
Director - IQAC





## **Career Development Centre**

### **TCS Employability Session** **Programme – Master of Computer Application**

October 21<sup>st</sup> 2020 – October 27<sup>th</sup> 2020



Manav Rachna International Institute of Research & Studies  
(Deemed to be University)  
Career Development Centre

Ref No – 2020/MRIIRS/CDC/SCC/5

Date: 19.10.2020

**Notice- TCS Employability Session on Soft Skills and Aptitude Development**

This is to notify that CDC shall be organising TCS Employability Session to brush up Soft Skills & Aptitude of final year students of Master of Computer Application; for campus placement as per the following details-

Session on	TCS Employability Session
Facilitator	Nitesh, Nitin Jain, Namrata Kapur, Farhaz Khan
Date	21 <sup>st</sup> October- 27 <sup>th</sup> October 2020
Venue	Online

**Training Schedule:**

Schedule for TCS Employability Session		
Day	Time	Module
21st October- 27th October 2020	11:00-12:25	Employability
	1:00-2:00	Aptitude
	2:30-3:30	Verbal Ability

The following module will be used in the training:-

Module	Level
M1- Aptitude & Reasoning Development	L1- Arithmetic Aptitude L3- Numerical Reasoning L2- Logical & Verbal Reasoning
M2- Soft Skills Development	L1- Group Communication L3- Managing Interview L2- Interview Guidelines L4- Resume Building





All students are invited to sit 10 minutes prior to the designated time. Students also need to be dressed in Formals.

Mr. Nitin Jain-Asst. Manager Career Skills ([nitin.cdc@mru.edu.in](mailto:nitin.cdc@mru.edu.in)) will be the coordinator for submitting the report to the department. Interested students have to register with the coordinator.



Gautam Srivastava

Head-Career Development Centre  
Manav Rachna International Institute of Research & Studies, Faridabad

CC- Head of Department-All Engineering  
Head of Department- Faculty of Computer Application  
Director IQAC (FYI)



Manav Rachna International Institute of Research & Studies  
(Deemed to be University)  
Career Development Centre

To – Head-Career Development Centre

Date: 26.10.2020

In reference to the notice no.- 2020/MRIIRS/CDC/SCC/5 posted on October 19th 2020, TCS Employability Session for final year students of Master of Computer Application was successfully conducted as per below shared schedule-

**Training Schedule:**

Schedule for TCS Employability Session		
Day	Time	Module
21st October- 27th October 2020	11:00-12:25	Employability
	1:00-2:00	Aptitude
	2:30-3:30	Verbal Ability

Students were trained on Aptitude, Employability and Verbal Ability concepts. The training was well received by the students. Attendance of the same is attached below as Annexure-I.



Nitin Jain

Coordinator

Asst. Manager- Career Development Centre

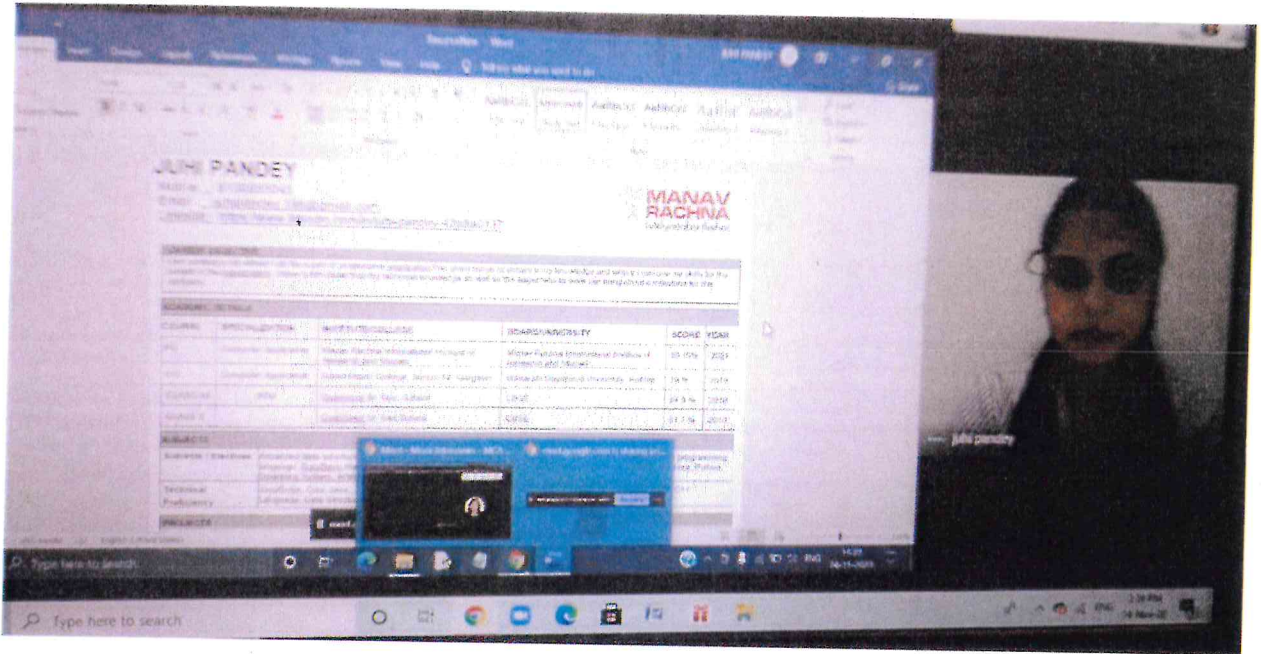
Manav Rachna International Institute of Research & Studies-Faridabad

CC: Head of Department –All Engineering

Head of Department- Faculty of Computer Application

Director - IQAC





**TCS Employability Session**

*mk*





## **Career Development Centre**

### **Jaro Discussion**

**Programmes -**

**Bachelor of Computer Applications  
Bachelor of Business Administration  
Masters of Computer Applications  
Masters of Business Administration**

**October 19<sup>th</sup> – October 23<sup>rd</sup> 2020**



Manav Rachna International Institute of Research & Studies  
(Deemed to be University)  
Career Development Centre  
Faculty of Management Studies  
Faculty of Computer Applications

Ref No. – 2020/MRIIRS/CDC/SCC/4

Date: 17.10.2020

Notice:- Jaro Discussion

This is to notify that Career Development Centre shall be organising **Jaro Discussion** to enhance Soft skills of final year students of Bachelor of Computer Application, Bachelor of Business Administration, Masters of Computer Application and Masters of Business Administration for campus placement as per the following details -

Session on	Group Discussion for Jaro Education
Facilitator	Nitesh, Namrata Kapur
Date	19 <sup>th</sup> - 23 <sup>rd</sup> October 2020
Venue	Online

Training Schedule:

Training Schedule for Jaro Discussion		
Day	Time	Group-1
19th- 23rd October 2020	1:00-3:25	Group Discussion

The following module will be used in the training:-

Module	Level
M1- Group Discussion	L1- Students divided into groups. 10 in each group. L2- Current topics like GST and Cyber Security are the topics.

All students are requested to be present for the session 10mins before the designated time.

*Arif*



Mr. Nitin Jain-Asst. Manager Career Skills (nitin.cdc@mru.edu.in) will be the coordinator for submitting the report to the department. Interested students need to register with the coordinator.

*Gautam Srivastava*

Gautam Srivastava

Head-Career Development Centre  
Manav Rachna International Institute of Research & Studies, Faridabad

Notice Board

CC- Head of Department- Faculty of Management Studies  
Head of Department- Faculty of Computer Applications  
Director IQAC (FYI)



Manav Rachna International Institute of Research & Studies  
(Deemed to be University)  
Career Development Centre  
Faculty of Management Studies  
Faculty of Computer Applications

To - Head - Career Development Centre

Date: 24.10.2020

In reference to the notice no.- 2020/MRIIRS/CDC/SCC/4 posted on October 17th 2020, Jaro Discussion for final year students of Bachelor of Computer Application, Bachelor of Business Administration, Masters of Computer Application and Masters of Business Administration was successfully conducted as per below shared schedule –

Training Schedule for Jaro Discussion		
Day	Time	Group-1
19th- 23rd October 2020	1:00-3:25	Group Discussion

The students were trained on do's and don'ts of group discussion and practice group discussions were conducted.

The training was well received by the students. Attendance of the same is attached below as Annexure-I.

  
Nitin Jain

Coordinator

Asst. Manager- Career Development Centre

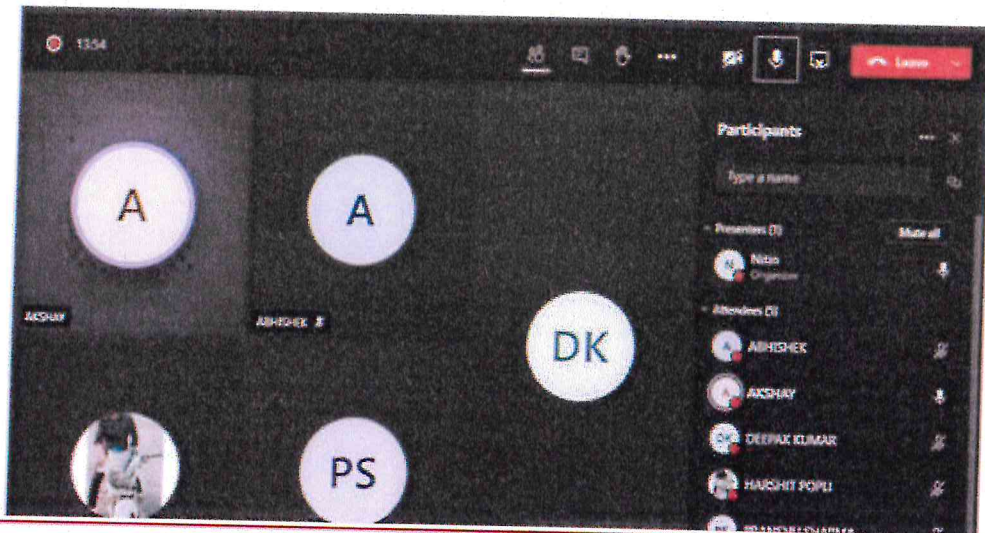
Manav Rachna International Institute of Research & Studies-Faridabad

CC: Head of Department- Faculty of Management Studies

Head of Department- Faculty of Computer Applications

Director - IQAC





### DON'Ts

- Don't repeat the points
- Don't talk pessimistic
- Don't point your fingers or thump the table
- Don't deviate from topic

### Jaro Discussion

*Phil*







## **Career Development Centre**

### **Refresher workshop on Capgemini**

**Programme –  
B.Tech (Computer Science and Engineering, Electronics &  
Communication Engineering, Electrical & Electronics Engineering,  
Master of Computer Applications)**

**Aug 22<sup>nd</sup> - Aug 27<sup>th</sup> 2020**



Manav Rachna International Institute of Research & Studies  
(Deemed to be University)  
Career Development Centre  
Faculty of Engineering & Technology  
Faculty of Computer Application

Ref No. – 2020/MRIIRS/CDC/SCC/3

Date: 20.08.2020

**Notice: Refresher Workshop on Capgemini**

This is to notify that Career Development Centre is organising a Refresher Workshop on Capgemini. The training Session would brush up Soft Skills & Employability for the final year students of B.Tech (Computer Science and Engineering, Electronics & Communication Engineering & Electrical & Electronics Engineering) & Master of Computer Applications. The details of the session are as follows -

Session on	Refresher Workshop on Capgemini
Facilitator	Mr. Nitesh
Date & Time	22 <sup>nd</sup> August-27 <sup>th</sup> August 2020
Venue	Online on MS Teams

**Training Schedule:**

Refresher Workshop on Capgemini		
	Batch-1	Batch-2
Time	11:00 AM-12:00 PM	12:00 PM-1:00 PM
Venue	Online MS Teams	

The following module will be used in the training:-

Module	Level
M1- Soft Skills	L1- Email etiquette L2- Cover Letter
M2- Group Discussion	L1- GD in groups

All students are invited to attend & be present 10 minutes before the designated time and should be dressed in formals.



*Pril*

Mr. Nitin Jain- Asst. Manager Career Skills (nitin.cdc@mru.edu.in) will be the coordinator for submitting the report to the department. Interested students have to register with the coordinator.

*Gautam Srivastava*

Gautam Srivastava

Head-Career Development Centre  
Manav Rachna International Institute of Research & Studies, Faridabad

CC: Head of Department – Faculty of Computer Applications  
Head of Department-CSE, ECE, EEE  
Director IQAC (FYI)



Manav Rachna International Institute of Research & Studies  
(Deemed to be University)  
Career Development Centre  
Faculty of Engineering & Technology  
Faculty of Computer Application

To – Head - Career Development Centre

Date: 24.08.2020

In reference to the notice no.- 2020/MRIIRS/CDC/SCC/3 posted on 20 Aug 2020, Refresher Workshop on Capgemini for Final year students of B.Tech (All Engineering Branches) & Master of Computer Applications was successfully conducted as per below shared schedule.

Training Schedule:

Refresher Workshop on Capgemini		
	Batch-1	Batch-2
Time	11:00 AM-12:00 PM	12:00 PM-1:00 PM
Venue	Online MS Teams	

Students were trained on Employability and Soft Skills concept and sessions were conducted on Email Etiquettes and Group Discussions.

The training was well received by the students. Attendance of the same is attached below as Annexure - I.



Nitin Jain

Coordinator

Asst. Manager- Career Skills, Career Development Centre

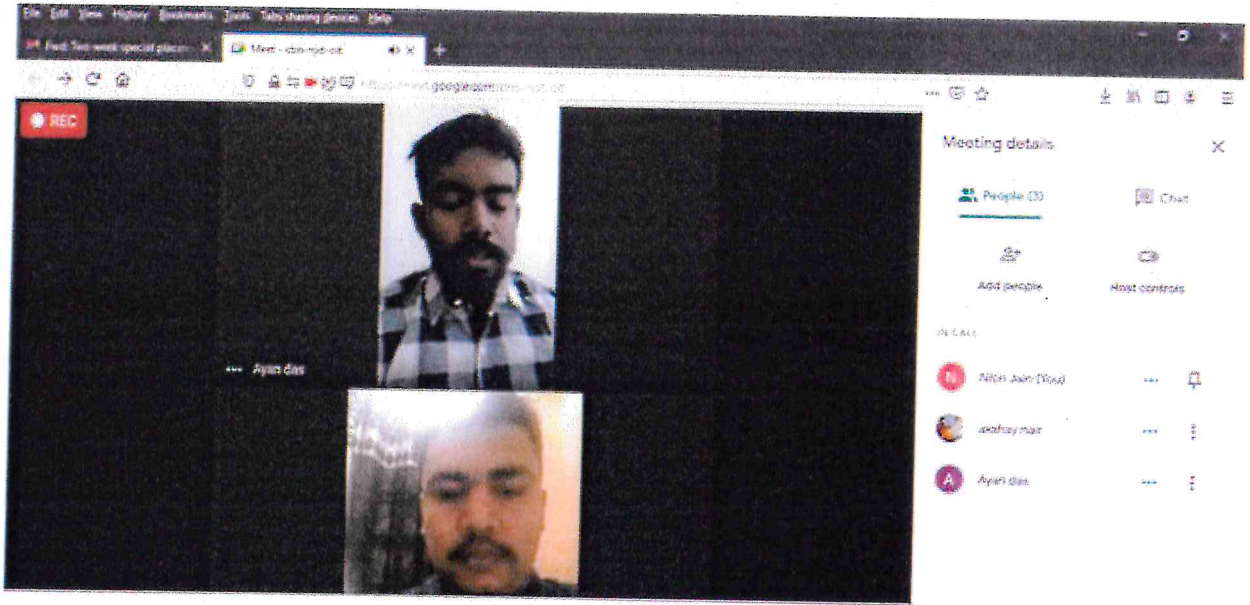
Manav Rachna International Institute of Research & Studies-Faridabad

CC: Head of Department – Faculty of Computer Applications

Head of Department-CSE, ECE, EEE

Director – IQAC





Refresher Workshop on Capgemini

*Amit*





## **Career Development Centre**

### **Online Pre Placement Training (OPPT)**

**Faculty of Engineering and Technology**

**July 13<sup>th</sup> 2020 – July 23<sup>rd</sup> 2020**



Manav Rachna International Institute of Research & Studies  
(Deemed to be University)  
Career Development Centre  
Faculty of Engineering and Technology

Ref No. – 2020/MRIIRS/CDC/SCC/2

Date: 10.07.2020

**Notice- Online Pre Placement Training (OPPT)**

This is to notify that Career Development Centre shall be organizing **Online Pre Placement Training** to brush up **Soft Skills & Aptitude** of Final year students of B.Tech (All Branches) and Master of Computer Application for campus placement as per the following details-

Session	Online Pre Placement Training
Facilitator	Nitin Jain, Antara Guha, Richa Sharma, Snigdha Srivastava, Farhaz Khan, Vipin Yadav
Date	13 <sup>th</sup> July- 23 <sup>rd</sup> July 2020

**Training Schedule –**

Schedule- Online Pre Placement Training OPPT - 2020		
Day	3.30PM - 4.30PM	4.30PM - 5.30PM
Monday	FET Batch-1 Verbal Ability	FET Batch-2 Verbal Ability
	FET Batch-3 Aptitude	FET Batch-4 Aptitude
Tuesday	FET Batch-1 + 2 Soft Skills/Employability	
Wednesday	FET Batch-1 Aptitude	FET Batch-2 Aptitude
	FET Batch-3 Verbal Ability	FET Batch-4 Verbal Ability
Thursday	FET Batch-3+4 Soft Skills/Employability	
Friday	Test Series	

The following module will be used in the training:-

Module	Level
M1- Aptitude & Reasoning	L1- Arithmetic Aptitude, Data Interpretation L2- Advance aptitude(P & C, Probability, Mensuration & Algebra) L3- Logical & Verbal Reasoning      L4- Non Verbal Reasoning
M2- Verbal Ability Test(VAT)	L1- Reading comprehensions      L2- Vocabulary, Para jumble L3- Idioms and Phrases , Error correction      L4- Active & Passive Voice
M3- Practice Test	L1- Practice test of Aptitude, Reasoning and VAT on Google forms.



*Richa*

All students are requested to join the session 10 minutes ahead of the stipulated time.

Mr. Nitin Jain- Asst. Manager Career Skills (nitin.cdc@mru.edu.in) will be the coordinator for submitting the report to the department. Interested students have to register with the coordinator.



Gautam Srivastava  
Head-Career Development Centre  
Manav Rachna International Institute of Research & Studies, Faridabad

Notice Board

CC- Head of Department-All Engineering  
Head of Department – Faculty of Computer Applications  
Director IQAC (FYI)





Manav Rachna International Institute of Research & Studies  
(Deemed to be University)  
Career Development Centre  
Faculty of Engineering and Technology

To – Head-Career Development Centre

Date: 10.08.2020

In reference to the notice no.- 2020/MRIIRS/CDC/SCC/2 posted on July 10th 2020, the **Online Pre Placement Training** to brush up **Soft Skills & Aptitude** for final year students of B.Tech (Computer Science Engineering) was successfully conducted as per below shared schedule-

Schedule- Online Pre Placement Training OPPT - 2020		
Day	3.30PM - 4.30PM	4.30PM - 5.30PM
Monday	FET Batch-1 Verbal Ability	FET Batch-2 Verbal Ability
	FET Batch-3 Aptitude	FET Batch-4 Aptitude
Tuesday	FET Batch-1 + 2 Soft Skills/Employability	
Wednesday	FET Batch-1 Aptitude	FET Batch-2 Aptitude
	FET Batch-3 Verbal Ability	FET Batch-4 Verbal Ability
Thursday	FET Batch-3+4 Soft Skills/Employability	
Friday	<b>Test Series</b>	

The training was conducted for students on Verbal Ability, Aptitude and Mock Interviews were conducted as a part of Employability skills. The training was well received by the students. Attendance of the same is attached below as Annexure-I.

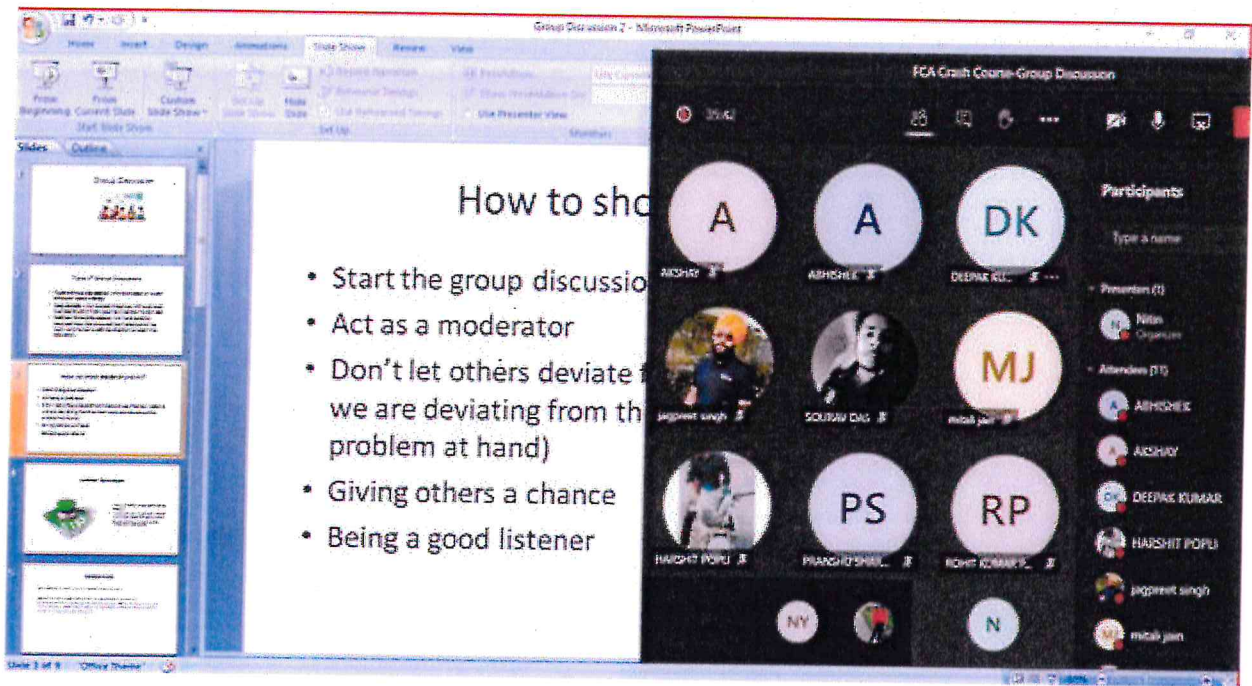
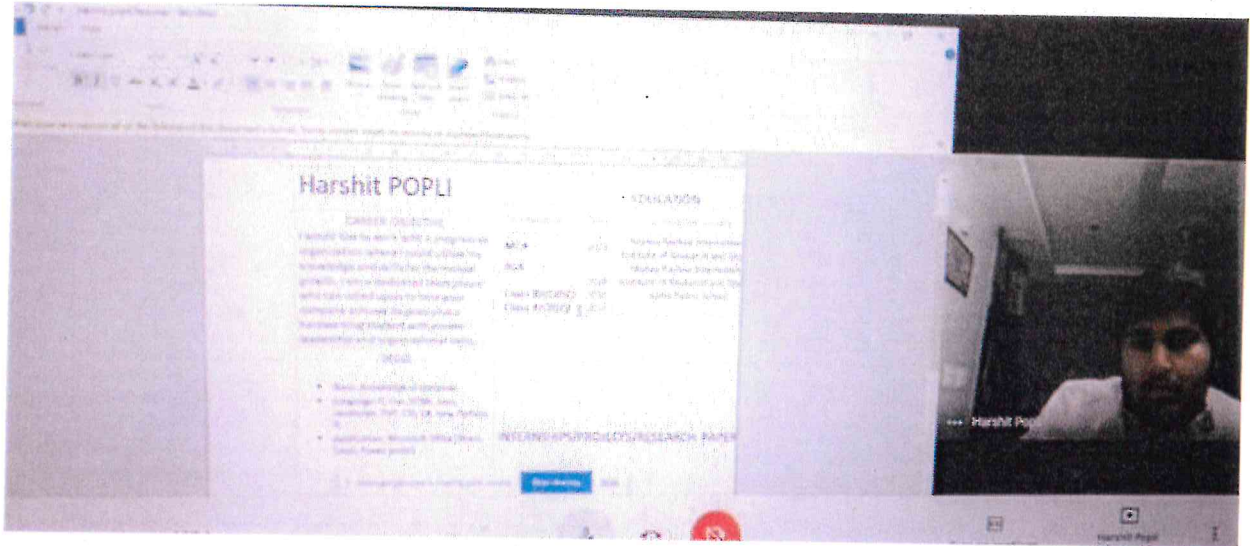
  
Nitin Jain  
Coordinator

Asst. Manager- Career Skills, Career Development Centre  
Manav Rachna International Institute of Research & Studies-Faridabad

CC: Head of Department – Computer Science Engineering

Director - IQAC





**Online Pre Placement Training (OPPT)**

*Riche*





## **Career Development Centre**

### **Webinar on Importance of Soft Skills In Employability**

**Programme - B. Tech (All)**

**July 4<sup>th</sup> 2020**



Manav Rachna International Institute of Research & Studies  
(Deemed to be University)  
Career Development Centre  
Faculty of Engineering & Technology

Ref No – 2020/MRIIRS/CDC/SCC/1

Date: 01.07.2020

**Notice:- Webinar on Importance of Soft Skills in Employability**

This is to notify that CDC shall be organizing **Webinar on Importance of Soft Skills in Employability** to brush Up Soft Skills for Final year Students of B.Tech (All branches) for campus placement as per the following details-

Session on	<b>Webinar on Importance of Soft Skills in Employability</b>
Facilitator	Nitesh, Farhaz, Monika, Namrata
Date	4th July 2020
Venue	Online

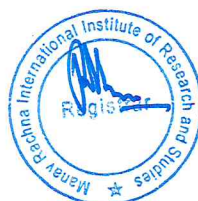
**Schedule:**

<b>Schedule Webinar on Importance of Soft Skills in Employability</b>			
<b>Day</b>	<b>Time</b>	<b>Batch-A</b>	<b>Batch-B</b>
July 4th 2020	11:00-12:30	Soft Skills	Group Discussion
	1:00-3:25	Group Discussion	Soft Skills

The following module will be used in the training:-

<b>Module</b>	<b>Level</b>
Module 1- Soft Skills	Level 1 Email etiquette Level-2 Cover Letter, Gesture & Posture
Module 2- Group Discussion	Level-1 GD in groups

All students are invited to attend & be present 10 minutes prior to the time. Students need to be dressed in Formals.



*mk*

Ms. Namrata Kapur-Sr. Manager Career Skills ([namarata.cdc@mrvpl.in](mailto:namarata.cdc@mrvpl.in)) will be the coordinator for submitting the report to the department. Interested students have to register with the coordinator.

*Gautam Shrivastava*

Gautam Shrivastava

Head-Career Development Centre  
Manav Rachna International Institute of Research & Studies, Faridabad  
CC- Head of Department- All Engineering branches  
Director IQAC (FYI)



Manav Rachna International Institute of Research & Studies  
(Deemed to be University)  
Career Development Centre

To – Head, Career development Centre

Date: 11.07.2020

In reference to the notice no - 2020/MRIIRS/CDC/SCC/1 posted on July 1<sup>st</sup> 2020, **Webinar on Importance of Soft Skills in Employability** for Final year students of B.Tech (All branches) was successfully conducted as per below shared schedule.

Schedule:

Schedule Webinar on Importance of Soft Skills in Employability			
Day	Time	Batch-A	Batch-B
July 4th 2020	11:00-12:30	Soft Skills	Group Discussion
	1:00-3:25	Group Discussion	Soft Skills

Training was conducted for students on Soft Skills and Group Discussion to be prepared for placement drives.

The training was well received by the students. Attendance of the same is attached below as Annexure 1.

*nk*

Namrata Kapur  
Coordinator  
Sr. Manager- Career Development Centre  
Manav Rachna International Institute of Research & Studies-Faridabad

CC: Head of Department - All Engineering branches  
Director - IQAC



# Career Development Centre presents

## -WEBINAR- Importance of Soft Skills in Employability

Saturday 4th July @ 3.00 PM IST



**FEATURING ANKIT JHAMB**

Associate director | Learning & Development at KPMG  
| Author - Lost & Found at 35 | Founder - Aao Khilayein

Neuro Linguistic Programming Coach  
and Certified Clinical Hypnotherapist

*Anil*





## **Career Development Centre**

### **Quantitative Aptitude**

**and**

### **Quantitative Aptitude & Personality Development II**

**July 01<sup>ST</sup> 2020 - July 21<sup>ST</sup> 2020**





Manav Rachna International University  
Career Development Center

Ref No. – 2020/MRIIRS/CDC/SCC/2

Date: 23.06.2020

**Notice- Quantitative Aptitude and Quantitative Aptitude & Personality Development II**

This is to notify that Career Development Centre shall be organizing **Quantitative Aptitude and Quantitative Aptitude & Personality Development II** to brush up on **Aptitude & Personality Development** for 3rd & 5th semester students for campus placement as per the following details and schedule -

Session on	Quantitative Aptitude and Quantitative Aptitude & Personality Development II
Facilitator	Richa, Snigdha, Farhaz, Monica, Namrata, Vipin, Nitesh, Antara
Dates	July 01 <sup>ST</sup> 2020 - July 21 <sup>ST</sup> 2020

**Modules:**

<u>S.no</u>	<u>Quantitative Aptitude</u>
1	Number System 1
2	Verbal Reasoning 1
3	Arithmetic 1
4	Career Planning
5	Personality Enhancement
6	Effective Communication



<u>S.no</u>	<u>Quantitative Aptitude &amp; Personality Development II</u>
1	Number System II
2	Arithmetic III
3	Verbal Reasoning III
4	Advanced Vocabulary
5	Sentence Construction & Syntax
6	Reading Comprehension & Reasoning

Mr. Nitin Jain-Asst. Manager Career Skills (nitin.cdc@mru.edu.in) will be the coordinator for submitting the report to the department. Interested students need to register with the coordinator.

*Gautam Srivastava*

Gautam Srivastava

Head of Department,  
Career Development Centre  
Manav Rachna International Institute of Research & Studies - Faridabad

Notice Board  
CC: Director IQAC (FYI)



Manav Rachna International University  
Career Development Centre

To - Head - Career Development Centre

Date: 24.07.2020

In reference to the notice no.- 2020/MRIIRS/CDC/SCC/2 posted on June 23rd 2020, **Quantitative Aptitude and Quantitative Aptitude & Personality Development II** for 3rd & 5th semester students, to brush up on **Aptitude & Personality Development** for campus placement was successfully conducted.

Sectionwise distribution is mentioned below:

Quantitative Aptitude		Quantitative Aptitude & Personality Development II	
<u>A</u>	Automobile Engineering, Aeronautical Engineering, Biotechnology	<u>A</u>	Automobile Engineering, Aeronautical Engineering, Biotechnology
<u>B</u>	Computer Science Engineering	<u>B</u>	Computer Science Engineering
<u>C</u>	Computer Science Engineering	<u>C</u>	Computer Science Engineering
<u>D</u>	Computer Science Engineering	<u>D</u>	Computer Science Engineering
<u>E</u>	Computer Science Engineering	<u>E</u>	Computer Science Engineering
<u>F</u>	Mechanical Engineering, Electrical Engineering	<u>F</u>	Mechanical Engineering, Electrical Engineering
<u>G</u>	<u>Nutrition &amp; Dietetics</u>	<u>G</u>	Mechanical Engineering, Physiotherapy
<u>H</u>	<u>Nutrition &amp; Dietetics, Physiotherapy</u>	<u>H</u>	<u>Economics</u>
<u>I</u>	Physiotherapy	<u>I</u>	Bachelors of Business Applications
<u>J</u>	Physiotherapy	<u>J</u>	Bachelors of Business Applications
<u>K</u>	<u>Economics</u>	<u>K</u>	Bachelors of Business Applications
<u>L</u>	Bachelors of Business Applications	<u>L</u>	Computer Science Engineering
<u>M</u>	Bachelors of Business Applications	<u>M</u>	<u>Bachelors of Commerce</u>



Quantitative Aptitude		Quantitative Aptitude & Personality Development II	
<u>N</u>	Bachelors of Business Applications	<u>N</u>	Bachelors of Computer Applications
<u>Q</u>	Bachelors of Computer Applications	<u>Q</u>	Bachelors of Computer Applications
<u>P</u>	Bachelors of Computer Applications	<u>P</u>	Masters of Computer Applications
<u>Q</u>	<u>Master of Business Administration</u>	<u>Q</u>	Bachelors of Arts
<u>R</u>	<u>Master of Business Administration</u>	<u>R</u>	<u>Journalism &amp; Mass Communication</u>
		<u>S</u>	Computer Science Engineering

The session was well attended by the students. Attendance of the same is attached below. Time Table is attached as annexure I.

*Jain*

Nitin Jain  
 Coordinator  
 Asst. Manager- Career Development Centre  
 Manav Rachna International Institute of Research & Studies-Faridabad

CC: Head of Department (All Engineering)

Director IQAC (FYI)



## Annexure 1

Day/Time	9:00 - 10:00	10:00 - 11:00	11:00 - 12:00	12:00 - 1:00	1:00 - 2:00
MONDAY			FET 5 ME Nitesh	FET 3 BT+EEE+Geo Vipin	FET 3 CSF+GAG Vipin
		FET 3 Aero+Auto+Civil Farhaz	FET 3 ME + Auto Farhaz		
			FET 5 Aero+Auto+Civil Snigdha		FET 3 CSB Richa
		FET 5 ME Snigdha			
TUESDAY		FET 3 CCA+BAO Namrata	FET 5 ME Nitesh		
		FET 5 CSF Richa			FET 3 ME Namrata
		FET 5 CSA Snigdha			FET 5 CSB Richa
WEDNESDAY		FET 3 CS-B Namrata	FET 3 ME + Auto Farhaz	FET 3 BT+EEE+Geo Vipin	FET 5 ECE+IOT+EEE Nitin
		FET 3 Aero+Auto+Civil Farhaz			
		FET 3 ECE+IOT Vipin			
		FET 5 ECE+IOT+EEE Richa			FET 5 CCA+BAO+GAG Snigdha
		FET 5 CS-A VAT Nitesh	FET 5 CCA+BAO+GAG VAT-Nitesh		
		FET 3 BT+ EEE + BSC Geology Antara			FET 5 BT Richa
THURSDAY		FET 3 ECE + IOT Namrata	FET 5 Aero+Auto+Civil Snigdha		
		FET 3 BT+ EEE + BSC Geology Antara			FET 5 BT Verbal -Nitin
		FET 5 CS-B VAT Nitesh		FET 5 AERO+AUTO+Civil Nitesh	FET 3 CIVIL+AERO+AUTO Namrata
		FET 5 ME Snigdha			
		FET 3 CSA Richa			



Day/Time	9:00 - 10:00	10:00 - 11:00	11:00 - 12:00	12:00 - 1:00	1:00 - 2:00
FRIDAY		FET 5 BT Verbal -Nitin	FET 3 ME Namrata		FET 5 ECE+IOT+EEE Nitin
		FET 3 CIVIL+AERO+AUTO- Namrata	FET 5 ECE+IOT+EEE Richa		FET 5 AERO+AUTO+Civil Nitesh
			FET 5 CSF-VAT Nitesh		FET 3 ECE+IOT Namrata
		FET 3 ECE+IOT Vipin			FET 3 CCA+BAO Vipin
		FET 3 CS-A Antara			FET 3 CSF+ GAG Antara
					FET 5 BT Richa

*Jay*

