

**Minutes of the 31<sup>st</sup> Meeting of  
the Board of Management of  
Manav Rachna International Institute  
of Research and Studies, Faridabad  
(Deemed to be University)  
held on 18<sup>th</sup> January, 2020**

**MANAV RACHNA INTERNATIONAL INSTITUTE OF RESEARCH AND STUDIES**

(Deemed to be University under Section 3 of the UGC Act, 1956)

(NAAC Accredited 'A' Grade)

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**Minutes of the 31<sup>st</sup> Meeting of the Board of Management of Manav Rachna International Institute of Research and Studies(Deemed to be University), Faridabad held on 18<sup>th</sup> January, 2020 at 11.00 A.M. in the Board Room of MRIIRS Campus, Sector-43, Faridabad.**

The following members attended the meeting:-

1.	Dr. Sanjay Srivastava, Vice Chancellor, MRIIRS	Chairperson
2.	Dr. Amit Bhalla, Vice President, MREI	Member
3.	Sh. Atul Kalra, Director Administrations	Member
4.	Sh. Navdeep Chawla, Industrialist	Member
5.	Dr. N. C. Wadhwa, DG MREI	Member
6.	Sh. M. K. Miglani, IAS(Retd )Former VC, HAU & KUK	Member
7.	Dr. M. K.Soni, Pro Vice Chancellor	Member
8.	Dr. H.C. Rai, Dean-FET, MRIIRS	Member
9.	Dr. Anupama Rajput, Prof, Deptt. of Chemistry, FET	Member
10.	Dr. Sunita Virmani, Associate Prof, Deptt. of CSE, FET	Member
11.	Sh. Pritam Singh, Honorary DG MREI	Spl Invitee
12.	Dr. N. K. Chadha, Chairperson- Doctoral Programs	Spl Invitee
13.	Dr. Naresh Grover, Dean-Academics, MRIIRS	Spl Invitee
14.	Sh. R. K. Arora, Registrar, MRIIRS	Secretary

The following could not attend the meeting due to their prior commitment and they were granted leave of absence:-

1.	Dr. D. S. Kumar, Former Prof,PEC, Chandigarh and Director CITM, Faridabad	Member
2.	Dr. Arundeeep Singh, Dean-FDS	Member

The Vice-Chancellor extended warm welcome and thanked all the members of the Board of Management, especially the external members for sparing their valuable time for the meeting. Vice Chancellor apprised the House with regard to:

- (a) NAAC preparations ( SSR will be submitted by April,2020);
- (b) 12B UGC Expert Committee visit and preparations (visit is expected in February 2020);
- (c) QR ratings (application will be submitted by 31<sup>st</sup> Janaury,2020);
- (d) Review of various Ordinances and Service Rules (Draft/Proposals will be put up in the next meeting of the BOM);

- (e) Grand Vision 2025 (will be put up in the next meeting of the BOM);
- (f) Finalization of journals under various faculties (will be notified shortly);
- (g) Successful conduct of 7th Convocation of MRIIRS held on 7<sup>th</sup> and 8<sup>th</sup> December, 2019.

Thereafter, the Vice Chancellor invited Sh. R.K. Arora, Registrar, MRIIRS to take up the agenda items one by one and the following agenda items were taken up for discussion:-

**Agenda Item No. 31:01**

**Confirmation of the Minutes of the 30<sup>h</sup> Meeting of Board of Management held on 27<sup>th</sup> September, 2019.**

Considered the Minutes of the 30<sup>h</sup> Meeting of Board of Management held on 27<sup>th</sup> September, 2019.

**Resolved** that the Minutes of the 30<sup>h</sup> Meeting of Board of Management held on 27<sup>th</sup> September, 2019 be confirmed.

**Agenda Item No. 31.02**

**Follow up Action Taken Report**

Considered the Action Taken Report on the Minutes of the 30<sup>h</sup> Meeting of Board of Management held on 27<sup>th</sup> September, 2019.

**Resolved** that the follow up action as reported be noted.

**Agenda Item No. 31:03**

**Recommendations of the Finance Committee made in its 18<sup>th</sup> meeting held on 10<sup>th</sup> January, 2020.**

Considered the recommendations of the Finance Committee made in its 18<sup>th</sup> meeting held on 10.01.2020 (**Annexure already circulated**).

**Resolved** that the revised budget estimates for the financial year 2019-20 and proposed budget estimates for the financial year 2020-21 as recommended by the finance committee in its 18<sup>th</sup> meeting held on 10.01.2020 be approved .

It was, however, observed that the Budget estimates for 202-21 are deficit on the higher side and these need to be rationalized for reducing the deficits to 'Zero'. It was Resolved that a Committee comprising (1) Sh. R K Arora - Registrar, (2) Sh. Navdeep Chawla, Member of BOM, (3) Dr. N K Chadha-Chairman CDP and (4) Sh.Rajeev Malhotra- CFO, be constituted to re-look into the budget estimates for

the financial year 2020-2021 and suggest ways and means for rationalization keeping in view all aspects of resource generation including department -wise fee; and exercising economy measures to reduce the expenditure, and put up the recommendations of the committee in the next meeting of the BOM for consideration/approval.

#### **Agenda Item No. 31:04**

#### **Ratification of the action taken by the Vice Chancellor in creating a new Department of 'Social and Political Studies' under the Faculty of Behavioral and Social Sciences.**

Considered the recommendations of Academic Council of its meeting held on 11<sup>th</sup> October, 2019 to create a new Department of 'Social and Political Studies' under the Faculty of Behavioral and Social Sciences in which the under mentioned new programmes shall be offered :-

- B.A.- Political Science (3 Year)
- B.A.-Sociology (3 Year)
- M.A.- Public Policy and Public Administration (2 Year)

The programmes of B.Sc. Liberal Arts and Master of Social Work running under Department of Applied Psychology shall be transferred /shifted to Department of Social and Political Studies from the Academic Session 2020-2021 onward.

The BOM resolved that the action as above be ratified.

#### **Agenda Item No. 31.05**

#### **Ratification of the action taken by the Vice Chancellor in Renaming / Restructuring of existing Faculty of Applied Sciences ( FAS) as "Faculty of Allied Health Sciences "(FAHS).**

Considered the recommendation of Academic Council made vide in Resolution No: 32.17 in its meeting held on 10<sup>th</sup> January, 2020 to change the nomenclature of Faculty of Applied Sciences (**FAS**) to "Faculty of Allied Health Sciences (**FAHS**)".

The BOM resolved that the action as above be ratified.

#### **Agenda Item No.31.06**

#### **Updates on the Admissions for the Academic Year 2019-2020 till last date of admission (other than Ph.D).**

Considered the updates on admissions for the Academic Year 2019-2020 (other than Ph.D).

The Board of Management noted the admissions made in various Faculties/Departments for the Academic Year 2019-20 till 30.09.2019.

### **Agenda Item No. 31:07**

#### **Sanctioned Intake, Admission Policy and Programmes proposed to be introduced and discontinued in the AY 2020-21.**

Considered the admission policy for the academic year 2020-21 (as already circulated) including the list of programmes to be offered along eligibility criteria, preparation of merit list, fee structure, withdrawal policy, approved intake, process of admission. The proposed new Scholarship / Free Ship Scheme / Policies from AY 2020-21 were also considered.

**RESOLVED** THAT THE ADMISSION POLICY FOR THE ACADEMIC YEAR 2020-21, INCLUDING THE INTRODUCTION OF NEW COURSES UNDER VARIOUS FACULTIES, ELIGIBILITY CRITERIA, FEE STRUCTURE, INTAKE CAPACITY WITHDRAWAL POLICY AND ADMISSION CALENDAR ALONG WITH VARIOUS SCHOLARSHIP/FREESHIPS SCHEMES FOR MERITORIOUS CANDIDATES AS PER POLICY ETC. AS ENUNCIATED IN THE ADMISSION BROUCHER 2020-21 BE APPROVED.

**Further resolved** that introduction of new programmes and discontinuation of following programmes as recommended be approved.

<b>Programmes to be Introduced</b>	<b>Programmes to be Discontinued</b>
M.Tech-Automation and Robotics* (in place of M.Tech-Power Electronics and Electrical Drives)	M.Tech-Power Electronics and Electrical Drives
M.Sc.-Interior Design	Master of Social Work
B.Sc.-Food Science and Technology	PG Diploma in Advertising and Public Relations
B.Tech-CSE (Digital Forensics and Cyber Security)*	B.Sc.-Data Science
B.Tech-CSE (Gaming Technology)*	Bachelor of Visual Arts
Bachelor of Design (B.Design)*	

**\* Subject to Approval of AICTE.**

### **Agenda Item No. 31:08**

#### **Ratification of new appointments/promotion of faculties from 28.09.2019 to 15.01.2020.**

The Board of Management noted and ratified the new appointment/promotion of faculties made from 28.09.2019 to 15.01.2020 (**Annexure already circulated**).

## Agenda Item No. 31:09

### Consideration and approval of the Teaching Posts for AY 2020-21.

BOM consider the proposed following requirement of department wise teaching posts prepared by Dean-Academics for AY 2020-21 of MRIIRS.

S. No.	Faculty	Department	No. of Sanctioned Post			
			Professor	Associate Professor	Assistant Professor	Total
1	Faculty of Engineering and Technology (FET)	Aeronautical Engineering	5	6	18	29
		Automobile Engineering				
		Mechanical Engineering				
		Biotechnology	4	5	5	14
		Civil Engineering	3	3	5	11
		Computer Science and Engineering	10	15	34	59
		Electronics and Communication Engg	3	5	4	12
		Electrical & Electronics Engg	1	2	5	8
		Applied Sciences (First Year)	6	7	7	20
				<b>Total - FET</b>	<b>32</b>	<b>43</b>
2	Faculty of Management Studies (FMS)	Management	4	4	7	15
		<b>Total - FMS</b>	<b>4</b>	<b>4</b>	<b>7</b>	<b>15</b>
3	Faculty of Hotel Management (FHM)	Hotel Management	1	2	4	7
		<b>Total - FHM</b>	<b>1</b>	<b>2</b>	<b>4</b>	<b>7</b>
4	Faculty of Allied and Health Sciences (FAHS)	Physiotherapy	3	4	12	19
		Nutrition & Dietetics	2	3	10	15
		<b>Total - FAHS</b>	<b>5</b>	<b>7</b>	<b>22</b>	<b>34</b>
5	Faculty of Computer Applications (FCA)	Computer Applications	4	6	8	18
		<b>Total - FCA</b>	<b>4</b>	<b>6</b>	<b>8</b>	<b>18</b>
6	Faculty of Media Studies & Humanities (FMeH)	Journalism and Mass Communication	2	2	8	12
		English	1	2	5	8
		<b>Total - FMeH</b>	<b>3</b>	<b>4</b>	<b>13</b>	<b>20</b>
7	Faculty of Architecture & Design (FAD)	Architecture & Design	3	2	10	15
		<b>Total - FAD</b>	<b>3</b>	<b>2</b>	<b>10</b>	<b>15</b>

8	Faculty of Commerce and Business Studies (FCBS)	Business Studies	2	3	12	17
		Commerce	2	2	8	12
		<b>Total - FCBS</b>	<b>4</b>	<b>5</b>	<b>20</b>	<b>29</b>
9	Faculty of Behavioural and Social Sciences (FBSS)	Applied Psychology	2	2	7	11
		Economics	1	1	2	4
		Social and Political Studies	1	0	2	3
		<b>Total - FBSS</b>	<b>4</b>	<b>3</b>	<b>11</b>	<b>18</b>
10	Faculty of Dental Sciences (MRDC)	Dental Sciences	14	26	43	83
		<b>Total - FDS</b>	<b>14</b>	<b>26</b>	<b>43</b>	<b>83</b>

**Resolved that** the proposed requirement of department wise teaching posts as presented be approved.

#### **Agenda Item No. 31:10**

#### **Cumulative report/status of Ph.D Programmes from Jan 2019 to 14<sup>th</sup> January, 2020.**

The Board of Management noted the Cumulative report/status of Ph.D Programmes from Jan 2019 to 18<sup>th</sup> September, 2019.

**FURTHER Resolved** that necessary steps be taken by the Dean-FET to increase the number of Ph.D enrolment in the streams of Engineering and Sciences.

#### **Agenda Item No. 31:11**

#### **Considered and noted the following :-**

**(a) Annual Report of the University for AY 2018-19.**

**(b) Examination Report of the University for AY 2018-19** (period from 01<sup>st</sup> July 2018 to 30<sup>th</sup> June 2019) for the year 2018-19.

BOM considered and noted the Annual Report and the Examination Report of the University for AY 2018-19.

**Resolved** that the Annual Report and the Examination Report of the University for AY 2018-19 be noted.

### **Agenda Item No. 31:12**

#### **Consideration and approval of the revised Handbook of Ethical Policy and Code of Conduct for Students, Staff and Faculty members.**

BOM considered the revised Handbook of Ethical Policy and Code of Conduct for Students, Staff and Faculty members finally reviewed by IQAC members in its 2<sup>nd</sup> Quarterly meeting held on 20-12-2019 (Annexure already circulated).

**Resolved** that the revised handbook of ethical policy and code of conduct for students, staff and faculty members finally reviewed by IQAC members in its 2<sup>nd</sup> Quarterly meeting held on 20-12-2019 be approved

### **Agenda Item No. 31:13**

#### **Consideration and approval of the revised Policy for Curriculum Design Development and Review to encourage credit based interdisciplinary learning**

BOM considered the revised Policy for Curriculum Design Development and Review to encourage credit based interdisciplinary learning reviewed by IQAC members in its 2<sup>nd</sup> Quarterly meeting held on 20-12-2019(**Annexure already circulated**).

**Resolved** that the revised policy for curriculum design development and review to encourage credit based interdisciplinary learning finally reviewed by IQAC members in its 2<sup>nd</sup> Quarterly meeting held on 20-12-2019 be approved.

### **Agenda Item No. 31:14**

#### **Consideration and approval of the Policy for Maintaining Academic Integrity and Prevention of Plagiarism**

BOM considered the Policy for Maintaining Academic Integrity and Prevention of Plagiarism prepared by the committee members and reviewed by IQAC members in its 2<sup>nd</sup> Quarterly meeting held on 20-12-2019 (Annexure already circulated)

**Resolved** that the Policy for maintaining Academic integrity and prevention of plagiarism prepared by the committee members and reviewed by IQAC members in its 2<sup>nd</sup> Quarterly meeting held on 20-12-2019 be approved.

### **Agenda Item No. 31:15**

#### **Consideration and approval of the revised Gender Equity Policy as per POSH Act.**

BOM considered the revised Gender Equity Policy as per POSH Act prepared by the committee members and reviewed by IQAC members in its 2<sup>nd</sup> Quarterly meeting held on 20-12-2019 (Annexure already circulated).

**Resolved** that the revised gender equity policy as reviewed by IQAC members in its 2<sup>nd</sup> quarterly meeting held on 20-12-2019 be approved.



### **Agenda Item No. 31:16**

**Presentation of consolidated Feedback Report on Curricula received from students, faculty, alumni, employers and parents for AY 2017-2018, its analysis and action taken thereon was presented before the BOM.**

**It was also informed that from AY 2018-19 all the feedback from the stakeholders are being taken on the University EMS.**

BOM noted with satisfaction the action taken report on feedback received from different stakeholders appreciated the action taken by the University in respect of the recommendation made by the BOM regarding digitization of the Feedback process on EMS.

**Resolved** that the Feedback Report of the University for AY 2017-18 be noted.

### **Agenda Item No. 31:17**

#### **Consideration and approval of the Policy for Additional Internship**

BOM considered the Policy for Additional Internship prepared by the committee members and reviewed by IQAC members in its 2<sup>nd</sup> Quarterly meeting held on 20-12-2019 and appreciated the steps taken by the University for the benefit and encouraging the students for additional Internship, more entrepreneurial initiatives, come-up with more & more start-ups (Annexure already circulated)

**Resolved** that the Policy for Additional Internship prepared by the committee members and reviewed by IQAC members in its 2<sup>nd</sup> quarterly meeting held on 20-12-2019 be approved.

### **Agenda Item No. 31:18**

#### **Consideration and approval of the revised Policy and Procedure for Student Placements with minor change with inclusion of Online Registration Process**

BOM considered the revised Policy and Procedure for Student Placements with minor modification with inclusion of Online Registration Process reviewed by IQAC members in its 2<sup>nd</sup> Quarterly meeting held on 20-12-2019 (**Annexure already circulated**)

**Resolved** that the revised policy and procedure for student placements reviewed by IQAC members in its 2<sup>nd</sup> Quarterly meeting held on 20-12-2019 be approved.

#### **Under any other item:**

- i) The BOM ratified the Resolution of the 32<sup>nd</sup> Meeting of the AC held on 11<sup>th</sup> January, 2020 under Agenda Item No: 32.03 with regard to Two Credit Course for Awareness about Publication Ethics and Publication Misconducts entitled 'Research and Publication Ethics' (RPE) to be made compulsory for all PhD students for pre-registration course work as communicated vide UGC letter No. F.1-1/2018(Journal/CARE) dated 31<sup>st</sup> December, 2019. As proposed by the Chairman

CDP, it was approved that a sum of Rs.10000/- as fees per student be charged for the credit course.

(ii) An overall review of Placements, Accreditation, Road-map of departments in view of vision 2025, and budget rationalization be placed before the next meeting of BOM.

(iii) The appointment of Practice Professors in the Departments on the prescribed remuneration and terms and conditions be approved as per details given in the Annexure-I.

The meeting ended with a vote of thanks to the Chair.

**Approved**



**Vice Chancellor**


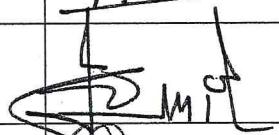



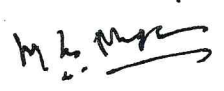



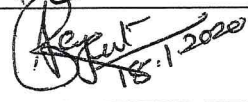

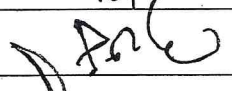
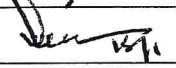

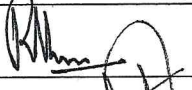
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**Registrar MRIIRS**

## ATTENDANCE

31st BOARD OF MANAGEMENT MEETING HELD ON 18<sup>TH</sup> January, 2020 AT 11.00 A.M

S/No	Name	Status	Signature
1	Dr. Sanjay Srivastava, Vice Chancellor	Chairperson	
2	Dr. Amit Bhalla, Vice President, MREI	Member	
3	Dr. M.M.Kathuria, Trustee	Member	
4	Sh. Atul Kalra, Director Administration, MREI	Member	
5	Sh. Navdeep Chawla, Industrialist	Member	
6	Sh. M.K.Miglani, IAS (Retd), Former VC of KUK & HAU Hissar	Member	
7	Dr. N.C.Wadhwa, DG MREI	Member	
8	Dr. D.S.Kumar, Former Prof. PEC, Chandigarh & Director CITM- Faridabad	Member	
9	Dr. M.K.Soni, Pro-Vice Chancellor	Member	
10	Dr Arundeeep Singh, Dean-FDS	Member	
11.	Dr. H.C.Rai, Dean-FET	Member	
12.	Dr. Anupama Rajput, Prof, Deptt. of Chem, FET	Member	
13	Dr. Sunita Virmani, Associate Prof. Deptt. of CSE, FET	Member	
14	Dr. Pritam Singh, Honorary DG MREI	Spl Invitee	
15	Dr. Naresh Grover, Dean-Academic	Spl Invitee	
16.	Dr. N.K.Chadha, Chairperson- Doctoral Programs	Spl Invitee	
17.	Sh. R.K.Arora, Registrar	Secretary	
18.	Sh. Rajeev Malhotra, CFO	Spl Invitee	